

**ELMWOOD LOCAL SCHOOLS
BOARD OF EDUCATION**

**Regular Meeting – Monday, August 14, 2023 / 5:30 p.m.
Elmwood Schools Auditoria
Bloomdale, Ohio 44817**

Board minutes are not official until approved at the September 2023 Board of Education meeting.

Roll: Time 5:31 pm

Mrs. Davis	Present
Mr. Lee	Present
Mr. Pennington	Present
Mrs. Reynolds	Present
Mrs. Silverwood	Present

Call to Order

At this time, the meeting was called to order

Pledge of Allegiance

152-23

Acceptance of Minutes of Previous Meeting:

- Regular Meeting, July 10, 2023
- Special Meeting, August 7, 2023

Motion by Mr. Pennington Seconded by Mrs. Silverwood

**Mr. Pennington Yes Mrs. Silverwood Yes Mr. Lee Yes
Mrs. Reynolds Yes Mrs. Davis Yes**

Adjustment of Proposed Agenda for Tonight's Meeting

Superintendent Borton made any changes to the agenda at this time.

Superintendent's Recognition and Updates

Hearing of the Public

No requests for public participation

As a reminder, from this point on, the remainder of the meeting will be audiotaped.

TREASURER'S REPORTS

Financial

153-23

It is recommended that the financial statements for the month of July be approved as presented by the Treasurer.

Motion by Mr. Pennington Seconded by Mrs. Davis

**Mr. Lee Yes Mrs. Davis Yes Mrs. Silverwood Yes
Mr. Pennington Yes Mrs. Reynolds Yes**

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154-23

It is recommended to appoint Melanie Davis as delegate to the OSBA Annual Business meeting and Kristy Silverwood as alternate.

Motion by Mr. Pennington Seconded by Mrs. Reynolds

***Mrs. Davis Yes Mr. Lee Yes Mrs. Reynolds Yes
Mr. Pennington Yes Mrs. Silverwood Yes***

155-23

Executive Session: Time: 5:40 pm

Superintendent Borton requested that the Board go into Executive Session to consider the employment of a public employee or official.

Motion by Mr. Pennington Seconded by Mrs. Reynolds

***Mr. Lee Yes Mrs. Davis Yes Mrs. Silverwood Yes
Mr. Pennington Yes Mrs. Reynolds Yes***

Return from Executive Session: Time 6:05 pm

President Lee certified that the Board did discuss the above aforementioned executive item.

SUPERINTENDENT’S RECOMMENDATIONS & REPORTS

156-23

Consent Agenda

- a. It is recommended that bus routes as prepared by the Transportation Coordinator be approved for the 2023-2024 school year and authorizing the superintendent or his designee to make changes to bus stops/routes as needed.

- b. It is recommended that the Transportation Driver’s Handbook be approved for the 2023-2024 school year. (no changes - Complete documents can be provided upon request)

- c. It is recommended that the following donations be accepted:

Donator	Recipient	Amount
Terry & Jennifer Brown	Elmwood Schools	\$100.00 value in school supplies
Benschoter Hay & Straw, LLC	Elmwood Volleyball	\$400.00 (towards purchase of VB backpacks)
Wayne United Methodist Church	Student lunch program	\$253.07

- d. It is recommended that the Wood County Substitute Teacher & Aide List additions and deletions for the past month and all subsequent revisions be approved for the 2023-2024 school year.

- e. It is recommended that approval be granted for participation in the National School Lunch Program for the 2023-2024 school year.

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156-23 continued

- f. It is recommended to continue the student athletic drug testing program at board expense for the 2023-2024 school year, as defined in the Athletic Code of Conduct.
- g. It is recommended to approve the district's One Needs Assessment, One Plan, and Funding applications (CCIP) as required for compliance with our Federal Funds. In addition, it is recommended to approve subsequent revisions as done by the superintendent and treasurer for the 2023-2024 school year.

Motion by Mrs. Reynolds Seconded by Mrs. Davis

**Mr. Pennington Yes Mrs. Silverwood Yes Mr. Lee Yes
Mrs. Reynolds Yes Mrs. Davis Yes**

Action Agenda

157-23

It is recommended to rescind the Majorette Advisor contract issued to Sydney Schroeder and reissue it to Kathy Wisner for the 2023-2024 school year.

Motion by Mr. Pennington Seconded by Mrs. Reynolds

**Mrs. Davis Yes Mr. Lee Yes Mrs. Silverwood Yes
Mr. Pennington Yes Mrs. Reynolds Yes**

158-23

It is recommended that the following resignations be accepted.

Amanda Myers – MS Aide – resignation effective August 1, 2023
Sonja Brand – Freshman Class Advisor – effective August 9, 2023
Matt Hauenstein – HS Student Council Advisor (1/2 contract) – effective August 9, 2023
Roger Manecke – Maintenance Supervisor – retirement effective August 28, 2023

Motion by Mrs. Reynolds Seconded by Mrs. Silverwood

**Mrs. Silverwood Yes Mrs. Reynolds Yes Mrs. Davis Abstained
Mr. Lee Yes Mr. Pennington Yes**

159-23

It is recommended to contract with Garmann Miller for Architect Services for the upcoming repair of the track.

Motion by Mr. Pennington Seconded by Mrs. Davis

**Mrs. Reynolds Yes Mr. Pennington Yes Mrs. Silverwood Yes
Mrs. Davis Yes Mr. Lee Yes**

160-23

It is recommended to secure ground core samples and have Garmann Miller prepare bid documents. When everything is ready, the track project can be taken out to bid.

Motion by Mr. Pennington Seconded by Mrs. Silverwood

**Mr. Lee Yes Mrs. Silverwood Yes Mrs. Davis Yes
Mr. Pennington Yes Mrs. Reynolds Yes**

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161-23

It is recommended to add ESL Services to the Wood County ESC Menu of Services for the 2023-2024 school year.

Motion by Mr. Pennington Seconded by Mrs. Silverwood

*Mrs. Reynolds Yes Mrs. Silverwood Yes Mrs. Davis Yes
Mr. Lee Yes Mr. Pennington Yes*

162-23

It is recommended that the contract with Northern Buckeye Education Council for Northwest Ohio Virtual Academy (NOVA), be approved for the 2023-2024 school year, for Royal Academy online curriculum.

Motion by Mrs. Davis Seconded by Mrs. Pennington

*Mrs. Silverwood Yes Mr. Lee Yes Mrs. Reynolds Yes
Mr. Pennington Yes Mrs. Davis Yes*

163-23

It is recommended that the following individual be hired for a certified position for the 2023-2024 school year as indicated below, pending BCII/FBI and verification of employment, certification/licensure, and transcripts.

<u>Name</u>	<u>Tentative Placement</u>	<u>Contract</u>	<u>Column/Step</u>
Meghan Davis	Elementary 3 rd Grade	One-Year Limited, 2023-2024	M/10

Motion by Mrs. Davis Seconded by Mr. Pennington

*Mr. Lee Yes Mrs. Reynolds Yes Mrs. Silverwood Yes
Mrs. Davis Yes Mr. Pennington Yes*

164-23

It is recommended that the following individual be issued a One Year Limited, classified contract, for the 2023-2024 school year.

<u>Individual</u>	<u>Tentative Placement</u>	<u>Step/Rate of Pay</u>
Andrea Ziebold	Bus Driver	Step 0

Motion by Mrs. Reynolds Seconded by Mrs. Davis

*Mrs. Silverwood Yes Mr. Pennington Yes Mrs. Davis Yes
Mrs. Reynolds Yes Mr. Lee Yes*

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165-23

It is recommended that the following individuals be issued a One Year Limited, classified contract, for the 2023-2024 school year.

<u>Individual</u>	<u>Tentative Placement</u>	<u>Step/Rate of Pay</u>
Danielle Beltz	MS Aide/Attendant	Step 0 / as needed basis
Dawn Hamman	MS Aide/Attendant	Step 0 / as needed basis
Amy Nelson	MS Aide/Attendant	Step 0 / as needed basis

Motion by Mr. Pennington Seconded by Mrs. Silverwood

***Mrs. Reynolds Yes Mr. Lee Yes Mrs. Silverwood Yes
Mr. Pennington Yes Mrs. Davis Yes***

166-23

It is recommended that the following individuals be approved for supplemental positions for the 2023-2024 school year pending BCII/FBI and certification if applicable.

<u>Name</u>	<u>Position</u>	<u>Salary/Step</u>
Emily Reynolds	HS Student Council (1/2 contract)	Step 0
Heidi Meyer	Freshman Class Advisor	Step 0
Abbie Murray	1 st Yr Mentor for Kayla Bays	\$750.00 for the year
Cindy Zattau	3 rd Yr Mentor for Madison Hoffman	\$400.00 for the year
Laura Graves	3 rd Yr Mentor for Tyler Rosendale	\$400.00 for the year
Emily Reynolds	CCP Stipend (2)	\$1,000.00 for the year
Heather Traxler	CCP Stipend	\$500.00 for the year
Kristine King	CCP Stipend	\$500.00 for the year
Erin Shaffer	CCP Stipend	\$500.00 for the year
Eric Poffenbaugh	CCP Stipend (2)	\$1,000.00 for the year
Kile Eichenauer	AP Stipend	\$500.00 for the year
Heidi Meyer	AP Stipend	\$500.00 for the year
Thomas Bodnar	Perfussion Advisor	Step 0

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mr. Pennington Yes Mrs. Reynolds Yes Mrs. Davis Yes
Mrs. Silverwood Yes Mr. Lee Yes***

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167-23

It is recommended that the following individuals be approved for supplemental positions for the 2023-2024 school year, pending BCII/FBI and certification if applicable. For any non-licensed applicant, it is noted that the open position was first offered to those employees of the district who are licensed and no licensed employee qualified to fill the position accepted it, and then that it has advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position.

High School

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Kelly Bates	Assistant Volleyball Coach	Step 0

Middle School

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Kara Buchman	8 th Grade Volleyball Coach	Step 1

Motion by Mr. Pennington Seconded by Mrs. Silverwood

***Mrs. Reynolds Yes Mrs. Silverwood Yes Mr. Pennington Yes
Mrs. Davis Yes Mr. Lee Yes***

168-23

It is recommended that the following expenditures be approved:

<u>Company</u>	<u>Purpose</u>	<u>Amount</u>
Sound Solutions	Emergency Evacuation Speakers at Stadium	\$25,803.00
Sound Solutions	Valcom Public Address System Upgrade	\$31,954.00

Motion by Mr. Pennington Seconded by Mrs. Silverwood

***Mrs. Silverwood Yes Mr. Pennington Yes Mrs. Reynolds Yes
Mr. Lee Yes Mrs. Davis Yes***

169-23

It is recommended that the following individuals be approved as van drivers, for insurance purposes only, for the 2023-2024 school year, pending BCII/FBI, licensure & certification, if applicable.

VAN DRIVER

Tony Borton
Nicholas Davis
Krysteena Lawrence
Laurie Lee
Eric Poffenbaugh

Motion by Mr. Pennington Seconded by Mrs. Davis

***Mrs. Reynolds Yes Mr. Lee Yes Mrs. Davis Yes
Mr. Pennington Yes Mrs. Silverwood Yes***

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170-23

It is recommended that the following individuals be hired as substitutes as indicated on an as needed basis for the 2023-2024 school year, pending BCII/FBI and licensure if applicable.

SECRETARY

Gail Amos
Cindy Bonham
Brittany Dennis
Kimberly Duvall
Shannon Lindquist
Lisa Palmer

AIDE (Library/Classroom/Building)

Brittany Dennis
Doreen Kreais
Shannon Lindquist
Sandy Rhodes
LeeAnn Smith

CAFETERIA

Gail Amos
Cindy Bonham
Shannon Lindquist
Lisa Palmer
Sandy Rhodes
LeeAnn Smith

BUS DRIVER

Mark Adler
Gregg Abke
Gail Amos
Jennifer Artressia
Jerry Bunge
Nathan Dean
Rory Fitch
Susan Goetz
Chelsea Nungester
Tyler Rosendale
Steve Schafer

CUSTODIAN

Gail Amos
Lisa Palmer
Dawn Hamman

Motion by Mr. Pennington Seconded by Mrs. Silverwood

***Mr. Lee Yes Mrs. Davis Yes Mrs. Silverwood Yes
Mr. Pennington Yes Mrs. Reynolds Yes***

171-23

It is recommended that the following individual be hired as substitute as indicated on an as needed basis for the 2023-2024 school year, pending BCII/FBI and licensure if applicable

AIDE (Library/Classroom/Building)

Amanda Myers

Motion by Mrs. Reynolds Seconded by Mr. Pennington

***Mrs. Silverwood Yes Mrs. Davis Abstained Mr. Lee Yes
Mrs. Reynolds Yes Mr. Pennington Yes***

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172-23

The following students have been Board approved as impractical to transport in the past. It is recommended the Elmwood Board of Education hereby approve the contracts for impractical to transport the students identified herein for and offers the parent(s) / guardians(s) of students named, payment in-lieu of transportation for the 2023-2023 school year.

<u>Students</u>	<u>School(s) Selected</u>	<u>Parent(s)/Guardians(s)</u>
Jasmine Sandwisch, Jaiden Sandwisch & Jailynn Sandwisch	Heritage Christian School	Michael & Melody Sandwisch
Killian Mingus	Heritage Christian School	Cassandra Mingus

Motion by Mrs. Davis Seconded by Mr. Pennington

**Mr. Pennington Yes Mrs. Reynolds Yes Mrs. Davis Yes
Mr. Lee Yes Mrs. Silverwood Yes**

Building Reports

High School

- The office staff and counseling department have been working on preparations for the upcoming 23-24 school year! Many teachers have been in to prepare their rooms for the opening of school as well!
- Schedules and fees were made available to students and parents via Progress Book on August 11th.
- Our "Welcome Back" e-mail to students and parents was sent out on August 3rd.
- First Night will be held on Monday, August 21st from 4pm-7pm. In addition, we will hold a Freshman/New Student Orientation for parents and students at 6:30pm in the High School gym that evening.
- Plans are in place for a district-wide pep rally on Friday, August 25th.
- Classes begin on Wednesday, August 23rd. Our first day will follow a special schedule to include class meetings, homeroom reveals/activities, introductions to our We Are ELMWOOD program, and much more! Thanks to our "culture committee" for their hard work in planning activities like these for the school year!
- Welcome to our new staff members...Kayla Bays, Language Arts; Matt Hauenstein, Math; Elizabeth Kellermeyer, Spanish; Ashley Oestreich, High School Secretary

Middle School

- We are working hard at getting ready for the new school year.
- Various communications and reminders have been sent all summer long to incoming 7th graders' parents and guardians regarding them having to have either an updated shot record or the vaccine waiver form turned in by September 6th.
- Enrollment seems to be changing daily
- First Night is Monday August 21 from 4:00-7:00. A PD day is scheduled for all teachers Tuesday August 22nd.
- Fifth grade orientation will take place the first two days of school with 1/2 of them coming day 1, and the other 1/2 coming day 2 like we started last year. This helps with the anxiety and overwhelming changes for the incoming fifth graders such as hallway lockers, combinations to memorize and work, changing classrooms frequently, 5-6 teachers in one day, being in a new part of the building, new expectations, etc. Communication has been sent home multiple times regarding this.
- Fall athletic practices are underway
- Communication has been sent regarding first night, fees, free and reduced lunches, supply lists, and more

Elementary

- Changes with enrollment are occurring daily at each of the grade levels.
- Teachers are preparing their rooms for the first day of school.
- First Night is Monday, August 21st 4:00-7:00.
- First day with students is August 23rd.

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Legislative Update

Committee Reports

Board Member Comments

- The next Board meeting (originally scheduled for Monday, September 12, 2023) has been moved up to Tuesday, September 5, 2023 at 5:30 pm in the Elmwood Schools Auditoria.

173-23

Adjournment – Time 6:39 pm

Motion by Mr. Pennington Seconded by Mrs. Silverwood

*Mr. Lee Yes Mrs. Silverwood Yes Mrs. Reynolds Yes
Mrs. Davis Yes Mr. Pennington Yes*

Jenalee Niese, Treasurer

Ryan Lee, Board President