

**ELMWOOD LOCAL SCHOOLS  
BOARD OF EDUCATION**

**Regular Meeting – Thursday, August 6, 2020 / 6:00 p.m.  
Elmwood Middle School Media Center  
Bloomdale, Ohio 44817**

Board minutes are not official until approved at the September 2020 board of education meeting.

Roll: Time 6:00 p.m.

Mrs. Davis Present  
Mrs. Endicott Present  
Mr. King Present  
Mr. Lee Present  
Mrs. Reynolds Present

Call to Order

At this time the meeting was called to order.

Pledge of Allegiance

**139-20**

Acceptance of Minutes of Previous Meeting:  
Regular Meeting, July 13, 2020

Motion by Mrs. Reynolds Seconded by Mrs. Endicott

**Mrs. Endicott Yes Mrs. Davis Yes Mr. King Yes  
Mr. Lee Yes Mrs. Reynolds Yes**

**140-20**

Adjustment of Proposed Agenda for Tonight's Meeting  
Superintendent Borton made any changes to the agenda at this time.

Superintendent's Recognition and Updates  
Building bully/harassment protocols

Hearing of the Public  
There were no requests.

**TREASURER'S REPORTS**

Financial

**141-20**

It is recommended that the financial statements for the month of July be approved as presented by the Treasurer.

Motion by Mr. Lee Seconded by Mrs. Reynolds

**Mrs. Davis Yes Mrs. Reynolds Yes Mr. Lee Yes  
Mr. King Yes Mrs. Endicott Yes**

**ELMWOOD BOARD OF EDUCATION**  
*August 6, 2020*

SUPERINTENDENT'S RECOMMENDATIONS & REPORTS

**142-20**

Consent Agenda

- a) It is recommended that bus routes as prepared by the Transportation Coordinator be approved for the 2020-2021 school year and authorizing the superintendent or his designee to make changes to bus stops/routes as needed.
- b) It is recommended that the Transportation Handbook be approved for the 2020-2021 school year. (No changes)
- c) It is recommended that the Wood County Substitute Teacher & Aide List and all subsequent revisions be approved for the 2020-2021 school year.
- d) It is recommended that approval be granted for participation in the National School Lunch Program for the 2020-2021 school year.
- e) It is recommended to approve the use of therapy dogs in the schools. These dogs/owners have received specialized trainings.
- f) It is recommended to continue the student athletic drug testing program at board expense for the 2020-2021 school year, as defined in the Athletic Code of Conduct.
- g) It is recommended to accept the revised 2020-2021 school calendar by pushing the start date back a week and removing the two-hour delay in-services. (Exhibit A)
- h) It is recommended to grant a one (1) year unpaid leave of absence for family medical concerns to Brenda Hammer for the 2020-2021 school year as allowed by law.

Motion by Mrs. Reynolds    Seconded by Mrs. Endicott

*Mrs. Reynolds Yes    Mr. King Yes    Mrs. Davis Yes*  
*Mrs. Endicott Yes    Mr. Lee Yes*

Action Agenda

**143-20**

It is recommended to accept the 2020-2021 Back to School plan as presented to the Board and community, due to COVID-19 concerns.

Motion by Mrs. Reynolds    Seconded by Mr. Lee

*Mr. King Yes    Mrs. Endicott Yes    Mrs. Reynolds Yes*  
*Mr. Lee Yes    Mrs. Davis Yes*

**ELMWOOD BOARD OF EDUCATION**  
*August 6, 2020*

**144-20**

It is recommended to accept an emergency single read of Policy 2266 which addresses the new federal regulations for schools on Title IX concerns.

Motion by Mr. Lee      Seconded by Mrs. Endicott

*Mrs. Endicott Yes Mr. Lee Yes Mrs. Davis Yes  
Mr. King Yes Mrs. Reynolds Yes*

**145-20**

It is recommended that the following retirement be accepted.

Deb Troyer – Student Attendant –retirement effective August 1, 2020

Motion by Mrs. Endicott      Seconded by Mr. Lee

*Mrs. Reynolds Yes Mrs. Davis Yes Mr. King Yes  
Mrs. Endicott Yes Mr. Lee Yes*

**146-20**

It is recommended that the following individuals be hired as substitutes as indicated on an as needed basis for the 2020-2021 school year, pending BCII/FBI and licensure if applicable.

SECRETARY

Beth Bateson  
Brittany Dennis  
Kimberly Duvall  
Diane Reynolds-Miller  
Marci Stearns

CAFETERIA

Jan Deiter  
Brittany Dennis  
Melissa Mohny

CUSTODIAN

Melissa Mohny

AIDE (Library/Classroom/Building)

Jan Deiter  
Brittany Dennis  
Marci Stearns

BUS DRIVER

Mark Adler  
Gregg Abke  
Jerry Bunge  
Jeff Chapman  
Nathan Dean  
Sylvan Randolph  
Tyler Rosendale  
Glenn “Chris” Sorensen  
Andrea Ziebold

Motion by Mrs. Reynolds      Seconded by Mrs. Endicott

*Mr. King Yes Mrs. Davis Yes Mr. Lee Yes  
Mrs. Reynolds Yes Mrs. Endicott Yes*

**ELMWOOD BOARD OF EDUCATION**  
*August 6, 2020*

**147-20**

It is recommended that the following individuals be approved as van drivers, for insurance purposes only, for the 2020-2021 school year, pending BCII/FBI, licensure & certification, if applicable.

**VAN DRIVER**

Tony Borton  
Nicholas Davis  
Krysteena Lawrence  
Eric Poffenbaugh  
Laurie Lee

Motion by Mrs. Endicott      Seconded by Mrs. Reynolds

***Mrs. Davis Yes Mrs. Endicott Yes Mrs. Reynolds Yes  
Mr. Lee Yes Mr. King Yes***

**148-20**

It is recommended that the following individual be issued a One Year Limited, classified contract, for the 2020-2021 school year.

<u>Individual</u>	<u>Tentative Placement</u>	<u>Step/Rate of Pay</u>
Kyle Parke	Sign Language Interpreter/ Student Attendant	Step 4 of the Specialty Services Salary Schedule effective Aug. 7, 2020–June 30, 2021

Motion by Mr. King      Seconded by Mr. Lee

***Mr. Lee Yes Mrs. Reynolds Yes Mrs. Endicott Yes  
Mr. King Yes Mrs. Davis Yes***

**149-20**

It is recommended that the following individuals be approved for supplemental positions for the 2020-2021 school year pending BCII/FBI and certification if applicable.

<u>Name</u>	<u>Position</u>	<u>Salary/Step</u>
Monica Arnold	1 <sup>st</sup> Yr Mentor for Garrett Michalkiewicz	\$750.00 for the year
Erin Shaffer	1 <sup>st</sup> Yr Mentor for Hanna Grass	\$750.00 for the year
Kathryn Deeds	1 <sup>st</sup> Yr Mentor for Raegyn Price	\$750.00 for the year
Laura Graves	2 <sup>nd</sup> Yr Mentor for Caroline Hunt	\$500.00 for the year
Laura Graves	2 <sup>nd</sup> Yr Mentor for Samantha Gaietto	\$500.00 for the year
Kelsey McKibben	3 <sup>rd</sup> Yr Mentor for Margo Shiningier	\$400.00 for the year
Kathryn Deeds	3 <sup>rd</sup> Yr Mentor for Kelsey Burg	\$400.00 for the year
Erin Shaffer	CCP Stipend (2)	\$1,000.00 for the year
Heather Traxler	CCP Stipend	\$500.00 for the year
Kristine Lotycz	CCP Stipend	\$500.00 for the year
Jill Davis	CCP Stipend	\$500.00 for the year

Motion by Mrs. Reynolds      Seconded by Mrs. Endicott

***Mrs. Reynolds Yes Mr. Lee Yes Mrs. Davis Yes  
Mrs. Endicott Yes Mr. King Yes***

**ELMWOOD BOARD OF EDUCATION**  
*August 6, 2020*

**150-20**

It is recommended that the following individuals be approved for supplemental positions for the 2020-2021 school year, pending BCII/FBI and certification if applicable. For any non-licensed applicant, it is noted that the open position was first offered to those employees of the district who are licensed and no licensed employee qualified to fill the position accepted it, and then that it has advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position.

High School

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Kevin Hopple	Volunteer Football Coach	Step 1
Matthew Wymer	Volunteer Football Coach	Step 0
Morgan Slone	Assistant Cheerleading Coach	Step 0

Middle School

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Brody Naugle	MS Football Coach	Step 0

Motion by Mr. Lee      Seconded by Mrs. Reynolds

***Mr. King Yes Mrs. Reynolds Yes Mr. Lee Yes  
Mrs. Davis Yes Mrs. Endicott Yes***

Building Reports

High School

- Our culture committee is actively working on our "We are ELMWOOD" leadership/PBIS program for the upcoming year.
- Fall Athletics officially started practice on August 1st.
- We currently have 13 high school students indicating they will opt for the Royal Academy.
- The teachers and offices are working together to fine tune the logistics for the reopening of our building.

Middle School

- We are working on plans for coming back to school with emphasis on logistics
- Teachers are considering the organization of their room for the upcoming year
- We currently have 27 middle school students indicating they will opt for the Royal Academy

Elementary

- Changes with enrollment are occurring daily at each of the grade levels. We have had several parents inquire about the new online program available for elementary students.
- Teachers are beginning to prepare their rooms for the first day of school. They are working hard to provide adequate spacing for students so that we can social distance appropriately. Additionally, they are thinking their way through the school day and how it's structured and formulating new plans that will allow social distancing.

Legislative Update

Board Member Comments

- The next Board meeting is scheduled for Monday, September 14, 2020 at 6:00 p.m. in the Middle School Media Center.

**ELMWOOD BOARD OF EDUCATION**  
*August 6, 2020*

**151-20**

Executive Session: Time 7:17 p.m.

Superintendent Borton requested that the Board go into Executive Session to consider the compensation of a public employee.

Motion by Mr. Lee      Seconded by Mrs. Reynolds

*Mrs. Davis Yes Mr. Lee Yes Mr. King Yes*

*Mrs. Endicott Yes Mrs. Reynolds Yes*

Return from Executive Session: Time 9:21 p.m.

President Davis certified that the Board did discuss the above aforementioned executive item.

**152-20**

Adjournment – Time 9:21 p.m.

Motion by Mr. King      Seconded by Mrs. Reynolds

*Mrs. Endicott Yes Mr. King Yes Mrs. Davis Yes*

*Mrs. Reynolds Yes Mr. Lee Yes*

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LuAnn Vanek, Treasurer

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Melanie Davis, Board President

***ELMWOOD BOARD OF EDUCATION***

*August 6, 2020*

**EXHIBIT A**


# ELMWOOD BOARD OF EDUCATION

August 6, 2020

## EXHIBIT A

# ELMWOOD LOCAL SCHOOLS EXHIBIT A

## 2020-2021 SCHOOL YEAR CALENDAR

2020-2021 School Calendar																																																
<ul style="list-style-type: none"> <li>= No School (X)</li> <li>= Professional Development/ Teacher Work Day (No School) (X)</li> <li>= Beginning/Last Day for Students</li> <li>= 2 Hour Delay (Staff Inservice)</li> <li>Other Important Day</li> <li>Preschool Only</li> </ul>																																																
																																																
<table style="width: 100%; border: none;"> <tr> <td colspan="2" style="text-align: center;">2020-2021 School Year</td> <td style="text-align: center;">Student Days</td> <td style="text-align: center;">Staff Days</td> <td colspan="3"></td> </tr> <tr> <td style="text-align: center;">1<sup>st</sup> Qtr</td> <td style="text-align: center;">36</td> <td style="text-align: center;">42</td> <td style="text-align: center;">43</td> <td colspan="3"></td> </tr> <tr> <td style="text-align: center;">2<sup>nd</sup> Qtr</td> <td style="text-align: center;">41+2 conf.</td> <td style="text-align: center;">51</td> <td style="text-align: center;">53</td> <td colspan="3"></td> </tr> <tr> <td style="text-align: center;">3<sup>rd</sup> Qtr</td> <td style="text-align: center;">51</td> <td style="text-align: center;">53</td> <td style="text-align: center;">46</td> <td colspan="3"></td> </tr> <tr> <td style="text-align: center;">4<sup>th</sup> Qtr</td> <td style="text-align: center;">45</td> <td style="text-align: center;">46</td> <td style="text-align: center;">46</td> <td colspan="3"></td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center;">173 days + 2 conf.</td> <td style="text-align: center;">184 days</td> <td colspan="4"></td> </tr> </table>							2020-2021 School Year		Student Days	Staff Days				1 <sup>st</sup> Qtr	36	42	43				2 <sup>nd</sup> Qtr	41+2 conf.	51	53				3 <sup>rd</sup> Qtr	51	53	46				4 <sup>th</sup> Qtr	45	46	46				Total	173 days + 2 conf.	184 days				
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<p style="text-align: center;">August 2020</p> <p>18-25 Staff Professional Development (No School)</p> <p>26 First Day for Students</p> <p style="text-align: right;">Student Days 04/04</p>																																																
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<p style="text-align: center;">October 2020</p> <p>15 End of 1<sup>st</sup> Quarter (36 Grade Cards Issued)</p> <p style="text-align: right;">Student Days 22/47</p>																																																
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<p style="text-align: center;">November 2020</p> <p>23-24 Parent-Teacher Conferences (No School) (12noon-7pm)</p> <p>25-29 Thanksgiving Break (No School)</p> <p style="text-align: right;">Student Days 18/63</p>																																																
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<p style="text-align: center;">December 2020</p> <p>18 Last Day Before Winter Break</p> <p>18 End of 2<sup>nd</sup> Quarter (41+2conf) / 1<sup>st</sup> semester</p> <p>19-31 Winter Break (No School)</p> <p style="text-align: right;">Student Days 14/77</p>																																																
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<p style="text-align: center;">January 2021</p> <p>1-3 Winter Break (No School)</p> <p>4 Staff Professional / Work Day (No School)</p> <p>5 Students Return</p> <p>8 Grade Cards Issued</p> <p>18 MLK Day (No School)</p> <p style="text-align: right;">Student Days 18/95</p>																																																
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<p style="text-align: center;">February 2021</p> <p>15 President's Day (No School)</p> <p>23 ACT Testing (No School Grades 9,10,12)</p> <p style="text-align: right;">Student Days 19/714</p>																																																
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<p style="text-align: center;">March 2021</p> <p>8 Staff Inservice (No School)</p> <p>9 Mar 8 - Make Up Day, if needed)</p> <p>19 End of 3<sup>rd</sup> Quarter (51)</p> <p>26 Grade Cards Issued</p> <p>27-31 Spring Break (No School)</p> <p style="text-align: right;">Student Days 19/733</p>																																																
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<p style="text-align: center;">April 2021</p> <p>1-4 Spring Break (No School)</p> <p>5 School Resumes</p> <p>8-9 Preschool Parent / Teacher Conferences (PS in session) (No Preschool)</p> <p>26 21-22 KG Screening (No School Kindergarten)</p> <p style="text-align: right;">Student Days 20/153</p>																																																
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<p style="text-align: center;">May 2021</p> <p>23 Graduation - 2pm</p> <p>28 Last Student Day</p> <p>End of 4<sup>th</sup> Quarter (45) / 2<sup>nd</sup> semester</p> <p style="text-align: right;">Student Days 20/175</p>																																																
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<p style="text-align: center;">June 2021</p> <p>1 Teacher Work Day (or follow last day)</p> <p>1-7 Make-Up Days (if Needed)</p> <p>4 Grade Cards Available (HS/MS)</p>																																																