ELMWOOD LOCAL SCHOOLS BOARD OF EDUCATION

Regular Meeting – Monday, June 12, 2023 / 5:30 p.m. Elmwood Schools Auditeria Bloomdale, Ohio 44817

Board minutes are not official until approved at the July Board of Education meeting.

Roll: Time 5:30 pm

Mrs. Davis Present
Mr. Lee Absent
Mr. Pennington Present
Mrs. Reynolds Present
Mrs. Silverwood Present

Call to Order

At this time, the meeting was called to order.

Pledge of Allegiance

<u>123-23</u>

Acceptance of Minutes of Previous Meeting:

• Regular Meeting, May 8, 2023

Motion by Mr. Pennington Seconded by Mrs. Davis

Mrs. Reynolds Yes Mrs. Silverwood Yes Mrs. Davis Yes Mr. Pennington Yes

Adjustment of Proposed Agenda for Tonight's Meeting
Superintendent Borton made any changes to the agenda at this time.

Superintendent's Recognition and Updates

- Counselor Report
- Retirees Sarah Gonyer, LeeAnn Smith, Dawn Hamman, Tim Dussel, Becky Dibling, Jill Davis and Sandy Brunswick

Hearing of the Public

At this time, any person that has signed the sheet to address the Board may do so.

As a reminder, from this point on, the remainder of the meeting will be audiotaped.

TREASURER'S REPORTS

Financial

<u>124-23</u>

It is recommended that the financial statements for the month of May be approved as presented by the Treasurer.

Motion by Mrs. Davis Seconded by Mr. Pennington

Mrs. Silverwood Yes Mr. Pennington Yes Mrs. Davis Yes Mrs. Reynolds Yes

125-23

It is recommended to transfer money from the 001 General Fund to:

035 Termination Benefits Fund \$291,000.00

Motion by Mr. Pennington Seconded by Mrs. Silverwood

Mrs. Reynolds Yes Mrs. Silverwood Yes Mr. Pennington Yes Mrs. Davis Yes

126-23

It is recommended to approve the following District-Support Organizations for the 2023-2024 school year per Board Policy 9211:

Elmwood Academic Boosters

Elmwood Athletic Boosters

Elmwood Elementary PTO

Elmwood FFA Alumni

Elmwood Music Boosters

Motion by Mrs. Davis Seconded by Mr. Pennington

Mr. Pennington Yes Mrs. Reynolds Yes Mrs. Davis Yes Mrs. Silverwood Yes

127-23

It is recommended to approve the property, liability and fleet insurance through Ohio School Plan for a period beginning 7/1/2023 through 7/1/2026.

Motion by Mr. Pennington Seconded by Mrs. Silverwood

Mrs. Davis Yes Mrs. Silverwood Yes Mr. Pennington Yes Mrs. Reynolds Yes

SUPERINTENDENT'S RECOMMENDATIONS & REPORTS

128-23

Consent Agenda

a) It is recommended that the following overnight trip be approved.

Group	Date	Location	Purpose
5 th Grade	April 17-19, 2024	Heartland Outdoor	Educational Camp
	Environmental Scho	ool	
		Marengo, OH	

- b) It is recommended that the Board approve the Policy updates. (Exhibit A)
- c) It is recommended that the Member Service Agreement with the Northern Ohio Educational Computer Association (NOECA), effective July 1, 2023 June 30, 2024, be approved.

128-23 continued

d) It is recommended that the following donations be accepted:

DonatorRecipientItem/AmountBerry GlobalHigh School Science Depts22 boxes of Lab Wipes

Elmwood Athletic Boosters Elmwood Athletics \$ 5,758.54

(towards weight room demo and reconfiguration of racks and a 2nd dumbbell rack)

NWO Basketball Program Elmwood Boys Basketball \$7,000.00

Motion by Mr. Pennington Seconded by Mrs. Davis

Mrs. Silverwood Yes Mrs. Reynolds Yes Mrs. Davis Yes Mr. Pennington Yes

Action Agenda

129-23

It is recommended that the following resignations/retirements be accepted.

Molly Elgin – Elementary Aide – resignation effective June 1, 2023

Audra Benschoter – HS Guidance Secretary – resignation effective June 9, 2023

Tim Dussel – Bus Driver – retirement effective August 1, 2023

Perry Hamman – Custodian – retirement effective September 1, 2023

Motion by Mrs. Davis Seconded by Mr. Pennington

Mrs. Reynolds Yes Mr. Pennington Yes Mrs. Silverwood Yes Mrs. Davis Yes

130-23

It is recommended that course fees for the 2023-2024 school year be approved. (Exhibit B)

Motion by Mr. Pennington Seconded by Mrs. Silverwood

Mrs. Silverwood Yes Mrs. Davis Yes Mr. Pennington Yes Mrs. Reynolds Yes

131-23

It is recommended that the following district supplemental contracts be approved for the 2023-2024 school year. (Exhibit C)

Motion by Mr. Pennington Seconded by Mrs. Silverwood

Mrs. Reynolds Yes Mrs. Silverwood Yes Mrs. Davis Yes Mr. Pennington Yes

<u>132-23</u>

It is recommended that the following academic/athletic supplemental contracts be approved for the 2023-2024 school year. (Exhibit D)

Motion by Mr. Pennington Seconded by Mrs. Silverwood

Mrs. Silverwood Yes Mrs. Reynolds Yes Mr. Pennington Yes Mrs. Davis Yes

133-23

It is recommended to approve the continuation of the contract with CRC (Children's Resource Center) to provide 2 full-time equivalent mental health professionals for the 2023-2024 school year for \$27,542.00.

Motion by Mr. Pennington Seconded by Mrs. Silverwood

Mrs. Reynolds Yes Mrs. Silverwood Yes Mr. Pennington Yes Mrs. Davis Yes

134-23

It is recommended that the following individual be issued a One Year Limited, classified contract, for the 2023-2024 school year.

Individual	Tentative Placement	Step/Rate of Pay
Amanda Babcock	Cafeteria (8hr)	Step 0

Motion by Mr. Pennington Seconded by Mrs. Silverwood

Mrs. Silverwood Yes Mr. Pennington Yes Mrs. Reynolds Yes Mrs. Davis Yes

<u>135-23</u>

It is recommended that the following individual be hired for a certified position for the 2023-2024 school year as indicated below, pending BCII/FBI and verification of employment, certification/licensure, and transcripts.

Name	Tentative Placement	Contract	Column/Step
Tyler Rosendale	Elementary Phys Ed	One-Year Limited,	M30/2
		2023-2024	

Motion by Mrs. Davis Seconded by Mr. Pennington

Mrs. Reynolds Yes Mrs. Davis Yes Mr. Pennington Yes Mrs. Silverwood Yes

<u>136-23</u>

It is recommended that the following individuals be issued a Two Year, as needed, classified contract effective July 1, 2023– June 30, 2025, pending BCII/FBI and licensure if applicable.

Name	Building	Tentative Placement	Step/Rate
Marci Stearns	Elementary	Aide/Attendant	Step 3
Ashley Oestreich	High School	Secretary	Step 11
Susan Goetz	District	Transportation Assistant	Step 8

Motion by Mr. Pennington Seconded by Mrs. Davis

Mrs. Davis Yes Mrs. Silverwood Yes Mr. Pennington Yes Mrs. Reynolds Yes

Building Reports

High School

- Congratulations to Micah Oliver (4th High Jump) and Jackson Childress (8th discus) who earned their place on the All-Ohioan Wall of Fame by making the podium at the OHSAA State Track Meet!
- Congratulations to Anna Barber who won the state hammer throw competition. Anna will throw collegiately next year at Rutgers in the Big Ten!
- Graduation was held May 21st.
- Students last day was May 25th with the teacher workday on May 26th.
- Grade cards were made available online on Friday, June 2nd on Progress Book.
- Preparations are underway for the 23-24 school year!

Middle School

- Grade cards were available last Friday, June 2
- We had 71% of our students earn the right to be listed on the honor rolls for the fourth nine weeks. This speaks volumes regarding our students, families, and staff. The NBC track championships were held Friday, May 12th. The boys ended up in 6th while the girls also ended up in 6th place:

Placers in the top 4 were:

Alayna Beasley- champion long jump

Emmitt Heldberg- 2nd discuss

Alayna Beasley- 3rd 400 m dash

Janessa Childress- 3rd discuss

Gavin Reinhart- 3rd 1600 m run

Daniel Healy- 4th 100 m dash

Grace Morgart- 4th 200 m hurdles

Alayna Beasley- 4th 200 m dash

Daniel Healy- 4th 200 0m dash

Trever Shaffer, Aidan Reinhart, Gavin Reinhart, and Braxton Benner- 2nd 4 x 800 relay

- Field day and awards took place the last day of school, Thursday, May 25th
- Staff workday and checkout took place Friday, May 26th
- Preparations for the next school year are underway

<u>Elementary</u>

- The end-of-year activities such as Kindergarten Graduation, Awards Assembly, Hawaii Day, and Field Day, were all a success. A big thank you to PTO, parent volunteers, and everyone that helped organize the events.
- Thank you to PTO and Lifewise for their donations during Teacher Appreciation Week.
- Our high school homeroom buddies shared various end of the year activities with the elementary students.

Legislative Update

Committee Reports

Board Member Comments

- There is a Special Board meeting, to close the financial books, scheduled for <u>Thursday</u>, <u>June 29</u>, 2023 at 5:00 pm in the Elmwood Schools Auditeria.
- The next regular Board meeting is scheduled for Monday, July 10, 2023 at 5:30 pm in the Elmwood Schools Auditeria.

<u>137-23</u>

Adjournment – 11me 6:53 pm	
Motion by Mr. Pennington Seconded by Mrs.	Davis
Mrs. Silverwood Yes Mrs. Davis Yes Mrs. 1	Reynolds Yes Mr. Pennington Yes
Jenalee Niese, Treasurer	Ryan Lee, Board President

EXHIBIT A

EXHIBIT A continued

EXHIBIT B

EXHIBIT C

EXHIBIT D

EXHIBIT A

BOARD POLICY UPDATES

(June 2023)

BYLAWS AND POLICIES

Bylaw 0131.1 - Technical Corrections (Revised)

Bylaw 0131.01 recognizes limited circumstances when a board of education may circumvent regular policy adoption procedures to make minor corrections to policies. Because boards do not follow formal reading and adoption procedures for technical corrections, they are limited to minor, non-substantive changes like formatting. With this update, the bylaw now includes an additional option that allows boards to use the technical corrections process to update names of individuals who serve as District compliance officers, provided that the positions or titles of designated compliance officers remain the same. The change makes it easier for districts that elect to include specific staff names in policies and guidelines to make updates more quickly when staff change positions, leave or join the district. Designating a different position or title to serve as a compliance officer is more substantive and would require formal adoption procedures.

Policy 1615 - Use of Tobacco by Administrators (Revised)

Policy 3215 - Use of Tobacco by Professional Staff (Revised)

Policy 4215 - Use of Tobacco by Classified Staff (Revised)

Policy 5512 - Use of Tobacco (Revised)

Policy 7434 - Use of Tobacco on School Premises (Revised)

Policy 9160 - Public Attendance at School Events (Revised)

Publication of this Special Release is in response to recent client requests for policy language that was compatible with the Ohio Department of Health's (ODH) Tobacco Use Prevention and Cessation Program initiative. A number of the options provided in the policies have been adapted from the ODH 100% Tobacco-Free Schools Model Policy.

Policy 2114 - Meeting State Performance Indicators (Revised)

The General Assembly passed House Bill 82 in June 2021, and the bill was signed by the Governor a few weeks later. Changed the state's school performance and accountability system by removing the grades of A-F from report cards, and replacing the letter grades with a new five-star rating system. Schools and districts under the new system receive 1 to 5 stars for report card components including achievement, progress, gap closing, early literacy, and graduation, with a score of "5" being the highest achievable. The policy continues to recognize a goal of earning performance scores of 5 stars in all assessed areas.

Policy 2271 - College Credit Plus Program (Revised)

House Bill 554 was passed during the lame-duck session in late December 2022 and signed by the Governor. Among other education-related changes, HB 554 requires all secondary schools and colleges that participate in college credit plus to either permit students of military families to complete any remaining coursework online, or alternatively withdraw from a college credit plus course without any academic or financial penalties when they withdraw from school because a parent is issued a permanent change of station order out of the state to change from one military installation to another.

Policy 2412 - Homebound Instruction Program (Revised)

This policy was revised to reflect the statutory requirements pertaining to the provision of homebound instruction – i.e., the basis for providing five hours of instruction per week.

<u>Policy 3120.09/4120.09 - Volunteers</u> (Policies deleted) <u>Policy 8120 - Volunteers</u> (Replacement/Revised)

Policies 3120.09 and 4120.09 which cover the use of volunteers in school programming have both been deleted and replaced by one policy that has been placed in the 8000 series. Much of the content remains the same. The change to a different series recognizes that volunteers are not considered employees of the district, but rather function more to support general district operations. However, in addition to moving the policy's location, new language has been added to address requirements for volunteers who support athletic activities. Under the Ohio High School Athletic Association General Regulations, all coaches whether paid or unpaid must hold an active Pupil Activity Permit to coach in any OHSAA member school athletics for grades 7-12. If an individual has applied for but has not yet been issued a permit by ODE, the regulation states that they are not allowed to interact with athletes even while under the supervision of credentialed coaches until the permit is issued.

Policy 5310 - Health Services (Revised)

This policy has been updated to reflect current state law pertaining to assessing a student for a concussion or head injury during a school activity (e.g., physical education class, or athletic practice or competition) because the student is exhibiting signs, symptoms, or behaviors consistent with a concussion or head injury. The document further addresses the nature of the assessment that must be conducted to clear a student to return to an activity after having been removed.

June 12, 2023

Policy 5460 - Graduation Requirements (Revised)

Over the past few years, it seems like Ohio schools and students have had to constantly adjust to changing graduation requirements, thanks in large part to several enacted laws as well as a worldwide pandemic. In addition to deleting language related to prior standards, the policy now provides more details that apply to the competency and readiness requirements, including alternatives to demonstrate competency for students who do not pass the ELA and Algebra tests, as well as a comprehensive list of state and local seals that are available for students to show readiness for graduation. Information gathered from recently released ODE guidance has been included throughout.

<u>Policy 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students</u> (Revised)

This policy has been revised to reflect specific language in Ohio Revised Code 3313.66(J), which requires a school district to "offer an opportunity for a hearing" before temporarily denying admittance to any pupil who has been suspended or expelled from the schools of another district. Under the statute, the district can decide to honor the previously imposed suspension or expulsion, after the district holds a hearing.

Policy 6325 - Procurement - Federal Grants/Funds (Revised)

A minor adjustment has been made to recognize that not all federal grant contracts are subject to the Davis-Bacon Act ("DBA"). The DBA typically applies to any federally-funded contract in excess of \$2,000 for the construction, alteration, or repair of public buildings or public works, and requires payment of prevailing wages for workers who provide services under the contracts. However, there are some instances in which the DBA does not apply, and the change made to policy 6325 clarifies this.

<u>Policy 7540 – Technology</u> (Revised) <u>Policy 7540.01 - Technology Privacy</u> (Revised) <u>Policy 7540.02 – Web Accessibility, Content, Apps, and Services</u> (Revised)

This policy has been updated to reflect best practices and the evolving state of the law related to website accessibility based on the Americans with Disabilities Action (ADA). While the Department of Justice and the U.S. Department of Education Office for Civil Rights (OCR) have not formally adopted regulations pertaining to website accessibility for public entities, including public schools, they continue to publicize the need for public entities' websites to be accessible to individuals with disabilities in order to comply with the ADA and/or Section 504 of the Rehabilitation Act of 1973. Additionally, the OCR continues to find districts out of compliance with the law and to enter into resolution agreements to bring the offending district's websites into an acceptable state of accessibility. Also, included is language on artificial intelligence type programs coming in the tech world.

Policy 7540.03 - Student Technology Acceptable Use and Safety (Revised)

Policy 7540.04 - Staff Technology Acceptable Use and Safety (Revised)

Policy 8300 - Continuity of Organizational Operations Plan (Revised)

Policy 8305 - Information Security (Revised)

Policy 8315 - Information Management (Revised)

Policy 9700.01 - Advertising and Commercial Activities (Revised)

The optional language is offered to address the situation posed by website advertising associated with vendors such as VNN (i.e., "The Home of High School Sports Communities"). Such advertising represents a form of "media-based electronic advertising" under the category of "Direct Advertising/Appropriation of Space." While the legal issues presented by such arrangements represent more of a contracting issue for boards of education as opposed to a policy one. Also, included is language on artificial intelligence type programs coming in the tech world.

Policy 8390 - Animals on District Property (Revised)

This policy has been revised at the request of clients wanting to provide some structured options regarding therapy/comfort animals.

Policy 8400 - School Safety (Revised)

This policy has been updated to reflect current state law and best practices. In particular, the document reflects changes enacted by House Bill 123, which was adopted in 2021 including the requirement for district to have a trained threat assessment team in place in each school building that serves students in grades 6-12. HB 123 also places responsibility for school safety under the Ohio Department of Public Safety instead of the Ohio Department of Education. This policy/AG is also consistent with the Model Threat Assessment Plan that was released in September 2022.

Policy 8420 - Emergency Situations at Schools (Revised)

This policy and corresponding AGs have been updated to reflect current state law and best practices, including language from new Ohio Administrative Code Section 4501:5-1-01, which pertains to school safety.

Policy 8462 - Student Abuse and Neglect (Revised)

This policy has been revised to include the provisions of SB 288, passed during the lame-duck legislative session when the General Assembly passed an omnibus criminal justice bill named Erin's law. The bill was signed by the Governor on January 3rd, 2023 and requires school districts to include age-appropriate training to K-12 students on child sex abuse prevention. Schools must also provide training to staff regarding sex abuse

June 12,

2023

EXHIBIT B

EXHIBIT B

ELMWOOD HIGH SCHOOL 2023-2024

Class	Fee
Spanish 1	\$5.00
Spanish 2	\$5.00
Spanish 3	\$5.00
Spanish 4 Culture	\$10.00
Eng 9 Paced	\$12.00
Adv. Eng. 9	\$12.00
10 P.	\$12.00
5	\$12.00
Adv. Eng 10	\$12.00
Eng 11	\$12.00
	\$12.00
12	\$12.00
Adv. Eng 12	\$12.00
Senior History	\$0.00
Adv. World History	\$3.00
American History	\$0.00
AP Am History	\$39.00
Am Government	\$0.00
AP Calculus	\$0.00
Physical Science	\$7.50
Enviro Sustain	\$20.00
Biology	\$8.00
Chem	\$12.00
Bio 2	\$10.00
Anatomy	\$40.00
Physics	\$12.00
Biodiversity	\$20.00
Student Handbook	\$7.00
Freshman Dues	\$10.00
Sophomore Dues	\$10.00
Spring Class Dues	\$20.00
Parking Permit	\$2.00
ó	(1.00

00.51\$	Music Theory
\$0.00	Jazz Band
\$15.00	Band
\$0.00	Choir
\$65.00	Ceramics
\$40.00	Sr. Studio
\$50.00	ART 1,2,3
\$0.00	Ver about
\$6.00	AQV PE
\$5.00	PE 10 and Health
\$5.00	PE 9
	/
\$25.00	Textiles/Interior Design
\$25.00	Global Foods
\$25.00	Interior Des./Furn/Mgmt
\$15.00	Child Development
\$15.00	
\$25.00	Princ. Of Foods
\$17.50	FFA Dues
\$0.00	FFA Leadership
\$10.00	Yearbook
\$5.00	Social Media Productions
\$5.00	Intro to Digital Photo
\$5.00	Social Media Productions
\$0.00	Pers Business/Finance
\$15.00	Comp Hardware
\$5.00	Entrepeneurship
\$10.00	Computer Concepts
\$10.00	Digital Tools
Fee	Class

2023-2024 Middle School Course Fees - All Grades: \$45.00 2023-2024 Elementary Course Fees - All Grades: \$45.00 2023-2024 Preschool Course Fees - \$25.00

EXHIBIT C

Exhibit C

ELMWOOD LOCAL SCHOOL DISTRICT 2023 - 2024 SUPPLEMENTAL POSITIONS District

Gregg Abke	Safe Schools and Crisis Coordinator
Katie Smith	PD Lead Teacher
Shelby Bratt	LPDC Committee Member (term ending 2024)
Stephanie Balderson	LPDC Committee Member (term ending 2025)
Gary Dulle	LPDC Committee Member (Administration)
Tony Borton	LPDC Committee Member (Administration)
Hope Hopkins-Fawcett	LPDC Committee Chairperson (term ending 2026)
Eric Poffenbaugh	3 Extended Days - Engineering Career
Allison Talpas	3 Extended Days - Preschool
Erin Peterson	3 Extended Days - Preschool
Katie Rider	3 Extended Days - Preschool
Julia Nickels	2 Extended Days - Gifted Coordinator
Hanna Grass	10 Extended Days - HS Family/Consumer Sciences
Krysteena Lawrence	38 Extended Days - HS Agriculture
Sonja Brand	10 Extended Days - HS Media Specialist
Hannah Renollet	10 Extended Days - ES Guidance
Nick Davis	15 Extended Days - MS Guidance
Kyle Hackenburg	20 Extended Days - HS Guidance
Kori Skattebo	20 Extended Days - HS Guidance
GONTRACT	POSIBION

ELMWOOD BOARD June 12, 2023 OF **EDUCATION**

EXHIBIT D

ELMWOOD LOCAL SCHOOL DISTRICT 2023 - 2024 SUPPLEMENTAL POSITIONS

Exhibit D

1	Katie Rider	Grade Level Chair
12	Jill Dewey	Grade Level Chair
7.	Anjenene Lukasik	Grade Level Chair
12	Vicki Kupka	Grade Level Chair
11	Elaine Podach	Grade Level Chair
17	Laura Bowsher	Grade Level Chair
. :		
ß	Pam Frankforther	Safety Patrol Advisor
23	Christina Farabee	Yearbook Advisor
8	Elaine Podach	Student Council Advisor
Step	Contract With:	: Elementary
		,
7.2	Sandy Laborie	S/6曲 C细z Bowt Advisor
15	Katelin Smith	7/8th Quiz Bowl Advisor
4	Shelby Bratt	Yearbook Advisor
8/7	Natalie Genson (1/2)	Student Council Advisor
cleb	Betsv Bringman (1/2) /	
		A STATE OF THE PROPERTY OF THE
18	Sonja Brand	Web Advisor
7	Hope Fawcett	HS Quiz Bowl Advisor
10	Eric Poffenbaugh	Engineering/Robotics Club Advisor
20	Christina Meyer	Art Club Advisor
0	Jason Barringer	Science Club Advisor
0		Assistant Foreign Language Club Advis
4	Emily Reynolds	Foreign Language Club Advisor
15	Erin Shaffer .	National Honor Society
7		Yearbook Advisor
0/0	& Matt Hauenstein (1/2)	Student Council Advisor
21	Christine Kalakewich	Vocal Music Director
11	Sydney Schroeder	Majorette Advisor
1	Kaitlynn Mareches	Flag Corp. Advisor
	TBD	Percussion Advisor
S	Megan Hayes	Pep Band Advisor
4	Madison Lyons	Assistant Band Director
ر.	Megan Hayes	Band Director
4	Kelsey McKibben	Department Head/Faculty Advisor
7	Kile Eichenauer	Department Head/Faculty Advisor
6	Victor Meyer	Department Head/Faculty Advisor
14	Christina Meyer	Department Head/Faculty Advisor
20	Erin Shaffer	Department Head/Faculty Advisor
34	Sonia Brand	Freshman Class Advisor
5	Morgan Heiss	Sophomore Class Advisor
5	Roberta Bodnar	Junior Class Advisor
3	Heather Traxler	Senior Class Advisor
Step	Contract With	A STATE OF THE PROPERTY OF THE
	rosidons	חייוויי

Beth Bateson Karen Hannah Kile Eichenauer Charles Hopple Steven Gehret Step.