

**ELMWOOD LOCAL SCHOOLS
BOARD OF EDUCATION**

**Organizational/Regular Meeting –Thursday, January 13, 2022 / 4:30 p.m.
Elmwood Schools Auditoria
Bloomdale, Ohio 44817**

I. Roll: Time _____

Mrs. Davis _____
Mr. King _____
Mr. D. Lee _____
Mr. R. Lee _____
Mrs. Reynolds _____

II. Oath of Office – New Board Members

Brian King and David Lee

III. Call to Order

At this time, we will call the meeting to order.

IV. Pledge of Allegiance

V. Organization

a) The floor is now open for nominations for President of the Board of Education:

_____ has been nominated by _____.

_____ has been nominated by _____.

Motion to close nominations.

Motion by _____ Seconded by _____

_____ Declared President of the Board of Education.

b) The floor is now open for nominations for Vice-President of the Board of Education:

_____ has been nominated by _____.

_____ has been nominated by _____.

Motion to close nominations.

Motion by _____ Seconded by _____

_____ Declared Vice-President of the Board of Education.

- c) Treasurer will administer the Oath to the President and Vice-President.

- d) The regular meetings have been scheduled for the second Monday of each month. The Elmwood Schools Auditoria has been designated as the place for the regular board of education meetings. The meetings will begin at 6:00 p.m. This schedule may be continued or changed at this time.

Change, if any: _____

Motion by _____ Seconded by _____

- e) It is recommended the board designate the Sentinel-Tribune, Bowling Green, as the official newspaper to receive notices of special meetings of the Elmwood Board of Education.

Motion by _____ Seconded by _____

- f) Section 3315.15 of the Ohio Revised Code provides that each board may set aside from the general fund a sum not to exceed \$2.00 per child enrolled or \$20,000.00 whichever is greater, to be known as Service Fund, to be used only to pay expenses of its members in performance of their duties. It is recommended that the amount of \$5,000.00 be appropriated at this time.

Motion by _____ Seconded by _____

- g) It is recommended the board recognize the following bargaining agents as majority membership holders:

*Local 482 – Ohio Association of Public School Employees /AFSCME Local 4 /AFL-CIO
Elmwood Education Association OEA/NEA*

Motion by _____ Seconded by _____

- h) It is recommended that the board establish the 2022 Elmwood Records Commission as:
 - 1) *President, Elmwood Board of Education*
 - 2) *Treasurer, Elmwood Board of Education*
 - 3) *Superintendent, Elmwood Local Schools*

Motion by _____ Seconded by _____

i) Resolution Authorizing Investments

WHEREAS, the Elmwood Local Board of Education is desirous of investing all funds not required for the day-to-day operations of the school district; and

WHEREAS, the Elmwood Local Board of Education is desirous of reinvesting funds as previous investments mature from time-to-time, there be it

RESOLVED, that the Treasurer of the Elmwood Local Board of Education is hereby authorized and directed to make investments authorized by law with depositories of interim funds whenever said funds are not required for the day-to-day operation of the school district, and be it further

RESOLVED, that the Treasurer of the Elmwood Local Board of Education is hereby authorized and directed to reinvest maturing investments of interim funds as provided by law as such funds are not required for the day-to-day operation of the school district.

Motion by _____ Seconded by _____

j) It is recommended the board authorize the Treasurer to request local tax advances from the Wood and Hancock County Auditors as funds become available and that they forward said funds immediately.

Motion by _____ Seconded by _____

k) It is recommended that the Board approve the Estimate of Revenues (annual tax budget) for fiscal year 2023 as presented. (Exhibit A)

Motion by _____ Seconded by _____

l) It is recommended that the January 2022 renewal of the following bonds from the Cincinnati Insurance Company through First Insurance and Investment, Inc. be approved.

Superintendent Bond - \$20,000 – 1yr
Board President Bond - \$20,000 – 1yr
Treasurer's Bond - \$100,000 – 1yr
Payroll - \$100,000 – 1yr

Motion by _____ Seconded by _____

- m) It is recommended that the Board retain the legal services of Scott Scriven, LLP for advice and assistance in matters relating to school law and employment relations for 2022.

Motion by _____ Seconded by _____

- n) It is recommended to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date of time of the Superintendent's acceptance.

Motion by _____ Seconded by _____

- o) It is recommended to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board. All such offers are subject to subsequent approval and ratification by vote of the Board; provided however, that if the Board chooses to ratify, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Secondly, nothing in this resolution shall require the Board of Education to employ or continue to employ an individual, including an individual who has not provided a criminal record check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

Motion by _____ Seconded by _____

- p) It is recommended to declare the Superintendent as chief purchasing agent for all goods and services, and establish a \$25,000 limit at which the purchasing agent may make purchases/expenditures without prior Board approval. In addition, it is recommended to authorize payment by the Treasurer of all invoices for goods and services deemed acceptable by the Superintendent for 2022.

Motion by _____ Seconded by _____

- q) It is recommended to authorize the Superintendent and Treasurer to enter into and/or accept/participate in Federal, State or Local Grant(s) or agreements and authorize the Treasurer to appropriate funds for the grant(s) awarded.

Motion by _____ Seconded by _____

- r) Board of Education members are eligible to purchase insurance through the school district, which would include health, dental and vision at the group rate. At this time, members may indicate if they will participate.

Motion by _____ Seconded by _____

- s) It is recommended that the Treasurer be designated as Privacy Protection Officer for the Elmwood Local School District.

Motion by _____ Seconded by _____

- t) It is recommended that the following liaisons / representatives be selected for 2022.

Legislative Liaison _____

Student Achievement Liaison _____

Penta Career Center Representative _____

Motion by _____ Seconded by _____

- u) It is recommended that the following standing committees be established, with at least one Board member serving on each committee.

Community Center Committee _____

Instructional / Tech Committee _____

Budget / Finance / Audit Committee _____ Entire Board _____

Booster Group / PTO Committee _____

Building & Grounds / Transportation Committee _____

Motion by _____ Seconded by _____

VI. Acceptance of Minutes of Previous Meeting

- Regular Meeting, December 13, 2021

Motion by _____ Seconded by _____

VII. Adjustment of Proposed Agenda for Tonight's Meeting

Superintendent Borton will make any changes to the agenda at this time.

VIII. Superintendent's Recognition and Updates

IX. Hearing of the Public

At this time, any person that has signed the sheet to address the Board may do so.

TREASURER'S REPORTS

X. Financial

- a) It is recommended that the financial statements for the month of December be approved as presented by the Treasurer.

Motion by _____ Seconded by _____

- b) It is recommended that the Board authorize the continuation of petty cash funds in the care of the following:

High School – Building Principal – not to exceed \$200
Middle School – Building Principal – not to exceed \$200
Elementary School – Building Principal – not to exceed \$200
Central Office – Administrative Assistant – not to exceed \$250
High/Middle School Athletic Checking Account–Athletic Director–not to exceed \$6,000
Fitness Center – Superintendent - not to exceed \$100

Motion by _____ Seconded by _____

- c) It is recommended to adopt the confirming rate resolution accepting the tax rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. (Exhibit B)

Motion by _____ Seconded by _____

SUPERINTENDENT’S RECOMMENDATIONS & REPORTS

XI. Consent Agenda

- a) It is recommended that the Wood County Substitute Teacher & Aide List and all subsequent revisions be approved for the 2021-2022 school year.

- b) It is recommended that the annual Ohio School Boards Association membership be continued for the year 2022. Cost is \$5,724.00. This would also include the subscriptions to OSBA Briefcase, electronic copy (FREE) and School Management News, electronic copy (\$150).

- c) It is recommended to change the dates of the Preschool Inservice scheduled for April 21-22, 2022 to April 28-29, 2022 on the school calendar due to the Preschool Conference changing its dates. Therefore, preschool students should be in attendance on April 21-22, 2022 but will not be in attendance on April 28-29, 2022.

- d) It is recommended to amend the 2021-2022 Wood County Menu of Services to now include the Alternative Learning Center.

- e) It is recommended that the following donations be accepted:

<u>Donator</u>	<u>Recipient</u>	<u>Amount</u>
Elmwood Athletic Boosters	Elmwood Athletic Department	\$275.00
Miller Foundation	Elmwood Middle School Library (in memory of Lloyd Miller)	\$1500.00

Motion by _____ Seconded by _____

XII. Action Agenda

- a) It is recommended that the additional Curriculum change for the 2022-2023 school year be approved. (Exhibit C)

Motion by _____ Seconded by _____

- b) It is recommended that the following individuals be approved for supplemental positions for the 2021-2022 school year, pending BCII/FBI and certification if applicable. For any non-licensed applicant, it is noted that the open position was first offered to those employees of the district who are licensed and no licensed employee qualified to fill the position accepted it, and then that it has advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position.

High School

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Joe Smith	Volunteer Assistant Wrestling Coach	Step 2

Middle School

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Mitchell Lee	MS Head Wrestling Coach (moving from MS Asst. Wrestling Coach)	Step 13
Steve Cotterman	MS Assistant Wrestling Coach (moving from Vol. Asst. Wrestling Coach)	Step 0

Motion by _____ Seconded by _____

- c) It is recommended that the following supplemental positions be approved for the 2021-2022 school year.

High School

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Cathleen Shinew	Musical Choreographer	Step 6
Gregg Abke	Musical Technician (1/2 contract)	Step 6
Nathan Dean	Musical Technician (1/2 contract)	Step 6

Motion by _____ Seconded by _____

XIII. Building Reports**High School**

- Mrs. Bryant introduced our local scholarship applications to seniors on Friday, January 7th.
- Grade cards for 2nd 9 Weeks (1st Semester) went online on Friday, January 7th.
- EOC Retakes were administered on Thursday, January 6th and Friday, January 7th.
- Our Winter Homecoming ceremony will take place on Friday, January 21st before the varsity boys basketball game with Eastwood. Our Winter Homecoming dance will follow the game in the Auditoria.
- In conjunction with the middle school and elementary, we will be starting the Royal Readers Program as an opportunity for our high school students to read to students, tutor

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students, and mentor students at the lower levels. Our Royal Leadership Team will be the primary participants and will have the opportunity to earn volunteer hours.

- On Wednesday, January 26th, the high school and middle school will host a speaker from the Digital Empowerment Project. There will be a parent session in the evening from 6-8pm.
- The quiz bowl team will appear on the NBC 24 Quiz Bowl Challenge on Saturday, February 5th at 9am.
- Congratulations to our January Senior Student of the Month...Madelyn Davis!
- Congratulations to our December Outstanding Royals of the Month...Logan Bomer, Jacob Reinhart, Ashleigh Burks, and Aubrey Johnson

Middle School

- Our middle school choirs, along with the Troubadours, performed a wonderful concert for the middle school student body Friday, December 17th.
- The second nine weeks for the middle school ends Friday, January 14th. Grade cards will be available electronically Friday, January 21st.
- On Wednesday, January 26th, Scott Frank will be here to do the following internet safety presentations for the district in the Auditorium in the CC:
 - 1) 8:15-9:15 grades 7 and 8
 - 2) 9:45-10:45 grades 9-12
 - 3) 11:00-12:00 lunch empower hour with 15-20 HS students
 - 4) 1:40-2:30 50 min with grades 5 and 6
 - 5) 6:00 -8:00 two hours with parents (This date has been communicated to parents' various ways/times.)
- Winter sports are over half way through their seasons and NBC tournaments will start up soon, as Elmwood hosts the MS championships on Saturday, January 22nd.
- The MS library received a generous donation from the Miller Foundation in memory of Lloyd Miller

Elementary

- Gifted testing has been completed for 2nd and 4th grade students.
- The second quarter ended on December 17th with report cards available on January 7th.
- Elementary Student Council raised funds for the Ronald McDonald House by having students wear pajamas to school.
- PTO Royal Citizens of the Month for December: George Gibson, Cora Green, Grayson Martin, Ellie Rausch, Lacy Woods, Paisley Stefanka, Lillian King, Maddox Bomer, Soren Hawkins, Verlin Mohler, Zoey Fowlkes, Savannah Loera, Luke Bame, Jase Myers, Piper Stearns, Dakota Swartz, Layla Hathaway, Ty Carr, Karly Miller, Madison Cole, Julian Cruz.

XIV. Legislative Update***XV. Committee Reports******XVI. Board Member Comments***

- The next Board meeting is scheduled for _____ at _____ in the Elmwood Schools Auditoria.

XVII. Adjournment – Time _____

Motion by _____ Seconded by _____

NOTES