

**ELMWOOD LOCAL SCHOOLS
BOARD OF EDUCATION**

***Organizational/Regular Meeting –Monday, January 8, 2024 / 5:30 p.m.
Elmwood Schools Auditoria
Bloomdale, Ohio 44817***

I. Roll: Time _____

Mr. Arnold _____
Mr. Heiser _____
Mr. Lee _____
Mr. Pennington _____
Mrs. Simon _____

II. Oath of Office – New Board Members

All board members – Arnold, Heiser, Lee, Pennington & Simon

III. Call to Order

At this time, we will call the meeting to order.

IV. Pledge of Allegiance

V. Organization

a) The floor is now open for nominations for President of the Board of Education:

_____ has been nominated by _____.

_____ has been nominated by _____.

Motion to close nominations.

Motion by _____ Seconded by _____

_____ Declared President of the Board of Education.

b) The floor is now open for nominations for Vice-President of the Board of Education:

_____ has been nominated by _____.

_____ has been nominated by _____.

Motion to close nominations.

Motion by _____ Seconded by _____

_____ Declared Vice-President of the Board of Education.

- c) Treasurer will administer the Oath to the President and Vice-President.
- d) The regular meetings have been scheduled for the second Monday of each month. The Elmwood Schools Auditoria has been designated as the place for the regular board of education meetings. The meetings will begin at 5:30 p.m. This schedule may be continued or changed at this time.

Change, if any: _____

Motion by _____ Seconded by _____

- e) It is recommended the board designate the Sentinel-Tribune, Bowling Green, as the official newspaper to receive notices of special meetings of the Elmwood Board of Education.

Motion by _____ Seconded by _____

- f) Section 3315.15 of the Ohio Revised Code provides that each board may set aside from the general fund a sum not to exceed \$2.00 per child enrolled or \$20,000.00 whichever is greater, to be known as Service Fund, to be used only to pay expenses of its members in performance of their duties. It is recommended that the amount of \$5,000.00 be appropriated at this time.

Motion by _____ Seconded by _____

- g) It is recommended the board recognize the following bargaining agents as majority membership holders:

*Local 482 – Ohio Association of Public School Employees /AFSCME Local 4 /AFL-CIO
Elmwood Education Association OEA/NEA*

Motion by _____ Seconded by _____

- h) It is recommended that the board establish the 2024 Elmwood Records Commission as:

- 1) President, Elmwood Board of Education*
- 2) Treasurer, Elmwood Board of Education*
- 3) Superintendent, Elmwood Local Schools*

Motion by _____ Seconded by _____

i) Resolution Authorizing Investments

WHEREAS, the Elmwood Local Board of Education is desirous of investing all funds not required for the day-to-day operations of the school district; and

WHEREAS, the Elmwood Local Board of Education is desirous of reinvesting funds as previous investments mature from time-to-time, there be it

RESOLVED, that the Treasurer of the Elmwood Local Board of Education is hereby authorized and directed to make investments authorized by law with depositories of interim funds whenever said funds are not required for the day-to-day operation of the school district, and be it further

RESOLVED, that the Treasurer of the Elmwood Local Board of Education is hereby authorized and directed to reinvest maturing investments of interim funds as provided by law as such funds are not required for the day-to-day operation of the school district.

Motion by_____ Seconded by_____

j) It is recommended the board authorize the Treasurer to request local tax advances from the Wood and Hancock County Auditors as funds become available and that they forward said funds immediately.

Motion by_____ Seconded by_____

k) It is recommended that the Board approve the Estimate of Revenues (annual tax budget) for fiscal year 2025 as presented. (Exhibit A)

Motion by_____ Seconded by_____

l) It is recommended that the January 2024 renewal of the following bonds from the Cincinnati Insurance Company through First Insurance and Investment, Inc. be approved.

Superintendent Bond - \$20,000 – 1yr
Board President Bond - \$20,000 – 1yr
Treasurer's Bond - \$100,000 – 1yr
Payroll - \$100,000 – 1yr

Motion by_____ Seconded by_____

- m) It is recommended that the Board retain the legal services of Scott Scriven, LLP for advice and assistance in matters relating to school law and employment relations for 2024.

Motion by_____ Seconded by_____

- n) It is recommended to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date of time of the Superintendent's acceptance.

Motion by_____ Seconded by_____

- o) It is recommended to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board. All such offers are subject to subsequent approval and ratification by vote of the Board; provided however, that if the Board chooses to ratify, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Secondly, nothing in this resolution shall require the Board of Education to employ or continue to employ an individual, including an individual who has not provided a criminal record check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

Motion by_____ Seconded by_____

- p) It is recommended to declare the Superintendent as chief purchasing agent for all goods and services, and establish a \$25,000 limit at which the purchasing agent may make purchases/expenditures without prior Board approval. In addition, it is recommended to authorize payment by the Treasurer of all invoices for goods and services deemed acceptable by the Superintendent for 2024.

Motion by_____ Seconded by_____

- q) It is recommended to authorize the Superintendent and Treasurer to enter into and/or accept/participate in Federal, State or Local Grant(s) or agreements and authorize the Treasurer to appropriate funds for the grant(s) awarded.

Motion by_____ Seconded by_____

- r) Board of Education members are eligible to purchase insurance through the school district, which would include health, dental and vision at the group rate. At this time, members may indicate if they will participate.

Motion by _____ Seconded by _____

- s) It is recommended that the Treasurer be designated as Privacy Protection Officer for the Elmwood Local School District.

Motion by _____ Seconded by _____

- t) It is recommended that the following liaisons / representatives be selected for 2024.

Legislative Liaison _____

Student Achievement Liaison _____

Penta Career Center Representative _____

Motion by _____ Seconded by _____

- u) It is recommended that the following standing committees be established, with at least one Board member serving on each committee.

Community Center Committee _____

Instructional / Tech Committee _____

Budget / Finance / Audit Committee _____ Entire Board _____

Booster Group / PTO Committee _____

Building & Grounds / Transportation Committee _____

Motion by _____ Seconded by _____

VI. Acceptance of Minutes of Previous Meeting

- Regular Meeting, December 4, 2023

Motion by_____ Seconded by_____

VII. Adjustment of Proposed Agenda for Tonight's Meeting

Superintendent Borton will make any changes to the agenda at this time.

VIII. Superintendent's Recognition and Updates

- Student of the Month
- Track update

IX. Hearing of the Public

At this time, any person that has signed the sheet to address the Board may do so.

***As a reminder, from this point on, the remainder of the meeting will be audiotaped.**

TREASURER'S REPORTS**X. Financial**

- a) It is recommended that the financial statements for the month of December be approved as presented by the Treasurer.

Motion by_____ Seconded by_____

- b) It is recommended that the Board authorize the continuation of petty cash funds in the care of the following:

High School – Building Principal – not to exceed \$200

Middle School – Building Principal – not to exceed \$200

Elementary School – Building Principal – not to exceed \$200

Central Office – Administrative Assistant – not to exceed \$250

HS/MS Athletic DragonFly Account–Athletic Director– as determined by the treasurer

Fitness Center – Superintendent - not to exceed \$100

Motion by_____ Seconded by_____

- c) It is recommended that the following grants be accepted and their corresponding expenditures and supplemental appropriations be approved.

<u>Grant</u>	<u>Expenditure</u>	<u>Fund</u>	<u>Amount</u>
BWC Safety Grant	Robotic Field Painter	599-9124	\$39,742.50
EPA Clean Fuel Bus Grant	Apply to FY23 bus purchase	599-9923	\$30,000.00

Motion by_____ Seconded by_____

- d) It is recommended to adopt the confirming rate resolution accepting the tax rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. (Exhibit B)

Motion by_____ Seconded by_____

SUPERINTENDENT'S RECOMMENDATIONS & REPORTS

XI. Consent Agenda

- a) It is recommended that the Wood County Substitute Teacher & Aide List additions and deletions for the past month and all subsequent revisions be approved for the 2023-2024 school year.
- b) It is recommended that the annual Ohio School Boards Association membership be continued for the year 2024. Cost is \$6,060.00. This would also include subscriptions to School Management News, electronic copy (\$150) and Virtual Transportation Supervisor, electronic copy (\$275).
- c) It is recommended that the following donations be accepted:

<u>Donator</u>	<u>Recipient</u>	<u>Amount</u>
Risingsun First Church of God	Elmwood Cafeteria (to aid in students' lunch debt)	\$ 50.00
Donations to Jeff Ramsey Memorial Fund	Athletic Department	\$ 850.00
Anonymous	Cafeteria & General Funds (to aid with school lunch debt & 2024 Senior unpaid fees)	\$10,000.00

Motion by_____ Seconded by_____

XII. Action Agenda

- a) It is recommended that the High School Curriculum changes for the 2024-2025 school year be approved. (Exhibit C)

Motion by_____ Seconded by_____

- b) It is recommended to approve the Memorandum of Understanding Agreement between the Elmwood Local School District Board of Education and the Elmwood Education Association and Tyler Rosendale, regarding reimbursement of college tuition for coursework to obtain an Adaptive Physical Education endorsement. (Exhibit D)

Motion by_____ Seconded by_____

- c) It is recommended to advertise for bids for the renovation of the athletic complex, including alternates, consisting of track resurfacing, goal posts, drainage repair and other necessary items at an estimated cost of _____.

Motion by_____ Seconded by_____

- d) It is recommended that the following individuals be issued a One Year, as needed, classified contract, pending BCII/FBI and licensure if applicable.

<u>Name</u>	<u>Building</u>	<u>Tentative Placement</u>	<u>Step/Rate</u>
Shannon Lindquist	District	Bus Aide	Step 0
		(effective Dec 4, 2023 - June 30, 2024)	
Andrea Ziebold	District	Cafeteria (2.5 hr cashier)	Step 0
		(effective Dec 6, 2023 - June 30, 2024)	

Motion by_____ Seconded by_____

- e) It is recommended that the following supplemental positions be approved for the 2023-2024 school year.

High School

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Kevin Wietrykowski	Musical Director	Step 0
Christine Kalakewich	Musical Vocal Director	Step 17
Megan Hayes	Musical Instrumental Director	Step 2
Nancy Ice	Musical Choreographer	Step 0
Gregg Abke	Musical Technician (1/2 contract)	Step 8
Nathan Dean	Musical Technician (1/2 contract)	Step 8

Motion by_____ Seconded by_____

XIII. Building ReportsHigh School

- The student body reported back for classes on Thursday, January 4th!
- On Friday, January 12th, our Winter Homecoming Ceremony will be held at the boys basketball game with McComb between the JV and Varsity games. The Homecoming Dance will follow the game in the Auditoria.
- Our 1st annual "Frosh Fest" will take place on Sunday, January 14th from 5-7pm.
- There is NO SCHOOL on Monday, January 15th for Martin Luther King Day.
- The end of the 2nd nine weeks/1st semester is Thursday, January 18th.
- The boys basketball team will hold a "Staff Appreciation Night" between the JV and Varsity game on Friday, January 26th.
- Wrestling Senior Night will be on Wednesday, January 31st.
- The Science Club will be visiting the Neil Armstrong Space Museum on Wednesday, January 31st.

Middle School

- The second nine weeks for Middle School (and H.S.) ends Wednesday, January 18th. Grade cards will be available electronically the following week.
- Winter sports are over half way through their seasons and NBC tournaments will start up the first week in February.
- The 5/6th grade and 7/8th grade quiz bowl teams have their buzzers fired up and are ready to start their competitions in two days!
- Our first EMS Fellowship of Christian Athletes meeting took place this past Friday.
- Our PBIS "ROAR" update- We have had our ROAR rooms which focus on core values (Respect, Optimism, Achievement, and Responsibility) monthly. Along with this the ROAR store has been open during lunch monthly for students to redeem their tickets earned for exhibiting our core values.
- The 6th graders will be going to the Wood County Courthouse Monday, February 5th. The courthouse trip allows students to gain information about not only the building itself, but also the entities that work there. They will meet with EMA, the Sheriff, the BOE as well as the Auditor. They get the opportunity to see a courtroom, and learn how the prosecutor and judges do their jobs. This trip is part of the 6th grade county curriculum.

Elementary

- The dog warden gave a presentation to the students on December 13th.
- PTO Royal Citizens of the Month for December: Liberty Shrewsbury, Mackenna MacAllister, Jase Callahan, Briar Brochschmidt, Barrett Walters, Leah Knitz, Amelia Sigler, Paxtyn Bickers, Averie Reynolds, Taylor Sidle, Jax Gilliland, Maverick Oestreich, Ellie Rausch, Tanner Scherley, Addy Holcombe, Starlito Gonzales, R.J. Miller, Mason Duncan, Ava Cole, Mackenzie Duncan, Easton Woodruff.
- PTO Royal Citizens of the Month for January: Ava Smith, Grayden Chamberlain, Lauren Faber, Alaina Van Rooijen, Granger Buck, Mason Lenke, Violette Dibling, Nolah VanAtta, Reed Farabee, Delylah June Charlton, Sidney DeLamatre, Beckett Rothenbuhler, Hannah Doogs, Rosella Ritchie, De'Nico Gonzales, Justus Patterson, Zoey Sweet, Ava Conley, Emma Lindquist, Jace Main, Luke Bame.

XIV. Legislative Update**XV. Committee Reports****XVI. Board Member Comments**

- The next Board meeting is scheduled for _____ at _____ in the Elmwood Schools Auditoria.

XVII. Executive Session: Time _____

Superintendent Borton requests that the Board go into Executive Session to consider the employment of a public employee and to prepare for negotiations.

Motion by _____ Seconded by _____

XVIII. Return from Executive Session: Time _____

President _____ certifies that the Board did discuss the above aforementioned executive items.

XIX. Adjournment – Time _____

Motion by _____ Seconded by _____

NOTES