

**ELMWOOD LOCAL SCHOOLS  
BOARD OF EDUCATION**

**Regular Meeting – Monday, March 9, 2020 / 6:00 p.m.  
Elmwood Middle School Media Center  
Bloomdale, Ohio 44817**

Board minutes are not official until approved at the April 2020 Board of Education meeting.

Roll: Time 6:00 p.m.

Mrs. Davis	Present
Mrs. Endicott	Present
Mr. King	Present
Mr. Lee	Present
Mrs. Reynolds	Present

Call to Order

At this time the meeting was called to order.

Pledge of Allegiance

**43-20**

Acceptance of Minutes of Previous Meeting:

- Regular Meeting, February 10, 2020

Motion by Mrs. Reynolds      Seconded by Mrs. Endicott

Mrs. Reynolds Yes   Mr. King Yes   Mr. Lee Yes

Mrs. Davis Yes   Mrs. Endicott Yes

Adjustment of Proposed Agenda for Tonight's Meeting

Superintendent Borton made any changes to the agenda at this time.

Superintendent's Recognition and Updates

- Architect presentation
- Discussion to set up meeting to hear results of the Wood Cty/Elmwood Youth Survey

Hearing of the Public

There were no requests for public participation.

**TREASURER'S REPORTS**

Financial

**44-20**

It is recommended that the financial statements for the month of February be approved as presented by the Treasurer.

Motion by Mrs. Reynolds      Seconded by Mrs. Endicott

Mrs. Endicott Yes   Mrs. Davis Yes   Mr. King Yes

Mr. Lee Yes   Mrs. Reynolds Yes

**ELMWOOD BOARD OF EDUCATION**  
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**45-20**

It is recommended to adopt the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. (Exhibit A)

Motion by Mrs. Endicott      Seconded by Mr. King

Mr. Lee   Yes   Mrs. Endicott   Yes   Mrs. Reynolds   Yes  
Mr. King   Yes   Mrs. Davis   Yes

**46-20**

It is recommended to approve the Wayne Public Library Annual Appropriations for the fiscal year ending December 31, 2020 (Exhibit B)

Motion by Mrs. Reynolds      Seconded by Mrs. Endicott

Mrs. Reynolds   Yes   Mr. Lee   Yes   Mr. King   Yes  
Mrs. Davis   Yes   Mrs. Endicott   Yes

**47-20**

It is recommended to participate in the Ohio Association of School Business Officials and the Ohio School Boards Association 2021 Workers' Compensation Group Retrospective Rating Program with a targeted refund of 41% and an enrollment fee of \$895.00.

Motion by Mrs. Reynolds      Seconded by Mr. Lee

Mrs. Endicott   Yes   Mr. King   Yes   Mrs. Davis   Yes  
Mr. Lee   Yes   Mrs. Reynolds   Yes

**SUPERINTENDENT'S RECOMMENDATIONS & REPORTS**

**48-20**

Consent Agenda

a) It is recommended that the following donations be accepted:

<u>Donator</u>	<u>Recipient</u>	<u>Item/Amount</u>
Royal Summer Baseball	Elmwood HS Baseball	\$4,467.00
Cindy Stockwell	Elmwood HS Wrestling	\$100.00
St. Paul's Lutheran Church Women's Group	Elmwood Cafeteria	\$500.00 (for school lunch debt)
Elmwood Athletic Boosters (for new castle, weight room equipment, yearly uniform allotment, pole vault standards, baseball pitching machine and indoor rollaway track training mat)	Elmwood Athletic Department	\$12,011.39
Danilda Lee	Elmwood Elementary Library	\$100.00 (toward book donation in honor of Ryan & Cora Lee)

**48-20 continued**

**ELMWOOD BOARD OF EDUCATION**  
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- b) It is recommended that participation in the Interdistrict Open Enrollment Policy be continued for the 2020-2021 school year, with no changes to the guidelines at this time.

**It is recommended to grant a one (1) year unpaid leave of absence for maternity leave to Tamra Pappa for the 2020-2021 school year as allowed in the negotiated agreement.**

Motion by Mrs. Endicott      Seconded by Mrs. Reynolds

Mrs. Davis   Yes   Mrs. Endicott   Yes   Mrs. Reynolds   Yes  
Mr. King   Yes   Mr. King   Yes

Action Agenda

**49-20**

**It is recommended that the following supplemental positions be approved for the 2019-2020 school year, pending BCII/FBI and certification if applicable. For any non-licensed applicant, it is noted that the open position was first offered to those employees of the district who are licensed and no licensed employee qualified to fill the position accepted it. The position was then advertised for any licensed individual who is qualified to fill it and who is not employed by the Board. No such person has applied for the position therefore allowing the non-licensed applicants to apply.**

High School

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Kevin McGill	Piano Accompanist	Step 0
Emily Reynolds	Vol. Assistant Softball Coach	Step 0
Alysa Pipkin	Vol. Assistant Track Coach	Step 1

Middle School

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Austin Murphy	MS Assistant Track Coach	Step 0

Motion by Mrs. Reynolds      Seconded by Mrs. Endicott

Mr. King   Yes   Mrs. Davis   Yes   Mrs. Endicott   Yes  
Mrs. Reynolds   Yes   Mr. Lee   Yes

**50-20**

**It is recommended that the following individuals be hired as a substitute as indicated on an as needed basis for the 2019-2020 school year, pending BCII/FBI and licensure if applicable.**

<u>BUS DRIVER</u>	<u>SECRETARY and AIDE (Library/Classroom/Building)</u>
Nathan Dean	Shannon Lindquist
Glen (Chris) Sorensen	

Motion by Mrs. Reynolds      Seconded by Mr. Lee

Mr. Lee   Yes   Mrs. Reynolds   Yes   Mrs. Davis   Yes  
Mrs. Endicott   Yes   Mr. King   Yes

**51-20**

**ELMWOOD BOARD OF EDUCATION**  
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**It is recommended to modify the 2019-20 district calendar so that kindergarten students don't attend school on April 27, 2020 due to the kindergarten team administering 2020-21 kindergarten screenings.**

Motion by Mrs. Endicott      Seconded by Mrs. Reynolds

Mrs. Endicott    Yes    Mr. King    Yes    Mrs. Reynolds  
Mrs. Davis    Yes    Mr. Lee    Yes

**52-20**

It is recommended that the contract with the North Central Ohio Educational Service Center for Audiology Services, for the 2020-2021 school year, be approved on an as needed basis.

Motion by Mr. Lee      Seconded by Mrs. Endicott

Mr. King    Yes    Mr. Lee    Yes    Mrs. Davis    Yes  
Mrs. Reynolds    Yes    Mrs. Endicott    Yes

**53-20**

**It is recommended to approve the continued partnership between the Wood County Sheriff Dept. and Elmwood Local Schools to place an SRO/DARE officer in our district full time. Our cost for this partnership for the 2020-2021 school year is \$6000. In addition, it is recommended to contract for additional hours of deputies present in the building on an as needed basis.**

Motion by Mr. King      Seconded by Mrs. Endicott

Mrs. Reynolds    Yes    Mrs. Endicott    Yes    Mr. King    Yes  
Mr. Lee    Yes    Mrs. Davis    Yes

**54-20**

**It is recommended that the following individuals be hired for a certified position for the 2020-2021 school year as indicated below, pending BCII/FBI and verification of employment, certification/licensure, and transcripts.**

<u>Name</u>	<u>Tentative Placement</u>	<u>Contract</u>	<u>Column/Step</u>
Ginger Curtis	5 <sup>th</sup> Grade Teacher	One-Year Limited 2020-2021	BS150/10
Pamela Frankforther	Reading Intervention	One-Year Limited 2020-2021	M15/10

Motion by Mr. King      Seconded by Mrs. Endicott

Mr. Lee    Yes    Mrs. Reynolds    Yes    Mrs. Davis    Yes  
Mr. King    Yes    Mrs. Endicott    Yes

**55-20**

**ELMWOOD BOARD OF EDUCATION**  
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**It is recommended that the resignation of Ty Traxler, HS/MS Asst. Principal/ HS Athletic Director, be accepted, effective July 31, 2020.**

It is recommended that the following individual be issued a Three Year, Administrative contract, effective August 1, 2020.

<u>Individual</u>	<u>Tentative Placement</u>	<u>Contract</u>	<u>Step</u>
Ty Traxler	HS Principal	Three-Year Administrative, 2020-2023    220 days	M30/5

Motion by Mr. King    Seconded by Mrs. Endicott

Mrs. Davis    Yes    Mrs. Endicott    Yes    Mr. King    Yes  
Mr. Lee    Yes    Mrs. Reynolds    Yes

**I. Building Reports**

High School

- Winter Athletic Awards will be held on March 16, 2020 at 7:30pm
- We will host the US District Court’s Naturalization Ceremony on Friday, March 20, 2020 at 9:30am in the HS Gym. There are approximately 65 individuals who will be sworn in as U.S. Citizens on this day.
- The high school musical, “Wonderland High”, will be presented March 20-22, 2020.
- Congratulations to the Elmwood In-service Committee for putting together an outstanding in-service day on March 2.
- Spring Break is scheduled for April 8-13, 2020
- HS End-Of-Course Exams are scheduled for the following dates:
  - o April 21- English 2
  - o April 28- Government and American History
  - o April 30 -Algebra 1 and Geometry
  - o May 5 - Biology

Middle School

- Congratulations to Aubrey Johnson, a seventh grader, who won the Wood County Spelling Bee and will represent Wood County at the Northwest Ohio Spelling Bee on March 14th.
- The full day in-service for PD in the area of technology was very well planned and very well received by staff.
- The middle school book fair was completed last week and we had over \$2,000 in sales, that will go toward purchasing new books for the library. Thanks to Mrs. Laborie for organizing this
- The boys and girls basketball seasons are over and track sign-ups have taken place and practice will start Monday March 16th.
- The 8th graders are going to the PENTA Expo Tuesday, March 10th.
- Round two of OTEs full evaluations are complete.
- Friday, March 20 is the end of the third nine weeks and grade cards should be sent home Friday, March 27th.
- The 7/8 quiz bowl tournament is here tonight and the 5/6 grade quiz bowl tournament is here this Thursday March 12. Thanks to Mrs. Laborie and Mrs. Katie Smith for running this.

Elementary

- Preschool and Kindergarten enrollment papers are ready and being distributed. Parents are asked to submit enrollment packets to the central office by April 17.
- There is a preschool information night on March 24 at 5:00. Staff members from preschool, speech, OT, and administration will present information on preschool and collect applications.
- Final preparations are being made for testing which will begin March 31. The test schedule is as follows:
  - March 31-April 1 – 4<sup>th</sup> Grade ELA
  - April 2-3 – 3<sup>rd</sup> Grade ELA

Building Reports continued

# **ELMWOOD BOARD OF EDUCATION**

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## Elementary

April 28-29 - Grade 4 Math

April 30-May 1 – 3<sup>rd</sup> Grade Math

- The end of the 3<sup>rd</sup> grading period is March 20.
- The PTO Snowball Dance was February 21.
- Thank you to Mrs. Dewey for organizing COSI day on February 27 and to PTO for sponsoring the event.
- There is a PTO Game Night on March 20<sup>th</sup> at 7:00.
- PTO Bakery Bingo is March 27<sup>th</sup>, 6:00-8:00.
- PTO Royal Citizens of the Month are: Layla McLaughlin, Karter Broski, Lofton Benschoter, Eliza Strausbaugh, David Young, Adelynn Chapman, Dakota Swartz, Madalyn Lutz, Ember Culler, Emilee Voorhees, Braxton Braun, Brinley Payne, Iris Torres, Luke Carr, Luke Drake, Asher Seifert, Miles Myers, Chase Garner, Mackayla Casey, Ben Ferguson, Myria Sharinghouse

Legislative Update – Recess – Ed Choice Voucher

## Board Member Comments

The next Board meeting is scheduled for Monday, April 13, 2020 at 6:00 p.m. in the Middle School Media Center

Walking tour of the District: Tonight or set a date \_\_\_\_\_

Board work session – May 11, 2020 at 3:00 p.m. Dinner will be provided

## **56-20**

Executive session: Time?

Mrs. Reynolds requested the Board go into Executive Session to consider matters required to be kept confidential.

Motion by Mrs. Reynolds Seconded by Mrs. Endicott

Mrs. Reynolds Yes Mr. Lee Yes Mr. King Yes

Mrs. Davis Yes Mrs. Endicott Yes

Return from Executive Session: Time?

President Davis certified that the Board did discuss the above aforementioned executive item.

## **57-20**

Adjournment – Time 10:00 p.m.

Motion by Mr. Lee Seconded by Mrs. Endicott

Mrs. Endicott Yes Mr. King Yes Mrs. Davis Yes

Mr. Lee Yes Mrs. Reynolds Yes

\_\_\_\_\_  
LuAnn Vanek, Treasurer

\_\_\_\_\_  
Melanie Davis, Board President

EXHIBIT A

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(CITY, VILLAGE OR RURAL BOARD OF EDUCATION)  
Revised Code, Secs. 5705.34, .35

The Board of Education of the ELMWOOD LSD Wood County, Ohio, met in (regular or special) session on the day of \_\_\_\_\_, 2020, at the office of \_\_\_\_\_ with the following members present:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Revenue Estimate for the next succeeding fiscal year commencing July 1st, 2020; and

WHEREAS, The Budget Commission of Wood County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part there of is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the \_\_\_\_\_ School District, Wood County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**  
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

Elmwood LSD FY 2021	AMOUNT APPROVED BY BUDGET COMM. INSIDE 10 MILL LIMITATION	AMT TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR EST. OF TAX RATE LEVIED	
			INSIDE 10 MILL LIMIT	OUTSIDE 10 MILL LIMIT
	Column 2	Column 3		
SINKING FUND				
GENERAL FUND	864,133.60	5,682,754.50	3.40	30.60
BOND RETIREMENT		279,572.63		1.10
LIBRARY FUND				
CLASSRM FACILITY		98,068.76		0.50
PI	203,325.55			0.80
<b>TOTAL</b>	<b>1,067,459.15</b>	<b>6,060,395.89</b>	<b>3.40</b>	<b>33.00</b>

**SCHEDULE B**  
Levies outside 10 mill limitation, Exclusive of Debt Levies

GENERAL FUND	MAXIMUM RATE AUTHORIZED TO BE LEVIED	AUDITOR'S ESTIMATE OF YIELD OF LEVY
Current Expense Levy Authorized by voters on for not to exceed _____ years. Existing continuing	19.60 )	
Current Expense Levy Authorized by voters on 1978 for not to exceed _____ years. Continuing	5.00 )	5,682,754.50
Current Expense Levy Authorized by voters on 1985 for not to exceed _____ years. Continuing	6.00 )	
Current Expense Levy Authorized by voters on for not to exceed _____ years.		
Current Expense Levy Authorized by voters on for not to exceed _____ years.		
Classroom Facility: Authorized by voters on 11/7/2000 for not to exceed 23 years. 2000-2022	0.50	98,068.76
Special Levy Fund: Levy Authorized by voters for not to exceed _____ years.		
Fund: Levy Authorized by voters on _____ for not to exceed _____ years.		

and be it further  
RESOLVED, That the Treasurer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.  
\_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. \_\_\_\_\_ Mr. \_\_\_\_\_  
Mr. \_\_\_\_\_ Mr. \_\_\_\_\_  
Mr. \_\_\_\_\_ Mr. \_\_\_\_\_

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2020.  
\_\_\_\_\_  
Treasurer, Board of Education of \_\_\_\_\_  
School District, Wood County, Ohio

EXHIBIT A

ELMWOOD BOARD OF EDUCATION  
March 9, 2020

**ELMWOOD BOARD OF EDUCATION**

*March 9, 2020*

**EXHIBIT A continued**

**CERTIFICATE OF COPY**

Original on File

The State of Ohio, Wood County, ss.

I, \_\_\_\_\_ Treasurer of the Board of Education of the  
\_\_\_\_\_ School District, in said County, and in whose custody  
the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do  
hereby certify that the foregoing is taken and copied from the original \_\_\_\_\_  
\_\_\_\_\_

now on file with said Board, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.

WITNESS my signature, this day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Treasurer of the Board of Education of  
\_\_\_\_\_ School District  
Wood County, Ohio



EXHIBIT B

WAYNE PUBLIC LIBRARY  
APPROPRIATIONS 2020

	Appropriations	Encumbered Amount	Unencumbered Balances
<b>110-299 Salaries &amp; Benefits</b>			
110-1110 Director & Manager	65,000.00		65,000.00
110-1140 Technical ( Clerks 1 & 2	90,000.00		90,000.00
110-1160 Custodial Service	3,000.00		3,000.00
110-1180 Fiscal Officer	5,000.00		5,000.00
211-1410 OPERS	25,000.00		25,000.00
213-0000 Medicare	2,500.00		2,500.00
223-000 Dental Insurance	500.00		500.00
225-0000 Workers' Compensation	500.00		500.00
291-0000 Unemployment Benefits	1,000.00		1,000.00
299-0000 Other - Employee Fringe Benefits	500.00		500.00
<b>Total Salaries &amp; Benefits</b>	<b>193,000.00</b>	<b>0.00</b>	<b>193,000.00</b>
<b>310-390 Purchased &amp; Contracted Services</b>			
311-0000 Dues & Fees	100.00		100.00
312-0000 Travel & Meeting Expense	100.00		100.00
321-0000 Telephone	3,000.00		3,000.00
322-0000 Postage	200.00		200.00
324-0000 Printing	300.00		300.00
325-000 Advertising	1,000.00		1,000.00
329-0000 Communications, Printing, Publicity	500.00		500.00
331-0000 Maintenance & Repair on Facilities	5,000.00		5,000.00
332-0000 Maintenance & Repair on Equipment	5,000.00		5,000.00
333-0000 Securities	725.00		725.00
334-0000 Trash Removal	350.00		350.00
339-0000 Property Maint, Repair & Security Svc	1,000.00		1,000.00
339-3350 Other - Cleaning & Janitorial Svc	2,000.00		2,000.00
341-0000 Property Insurance Premiums	4,500.00		4,500.00
343-0000 Fidelity Bond Premiums	250.00		250.00
351-0000 Rents & Leases	500.00		500.00
359-0000 Other Rents & Leases	1,000.00		1,000.00
361-0000 Electricity	6,000.00		6,000.00
362-0000 Water & Sewage	1,000.00		1,000.00
363-0000 Natural Gas	3,000.00		3,000.00
371-0000 Auditing Services	3,000.00		3,000.00
372-0000 Uniform Accounting Network Fees	5,000.00		5,000.00
373-0000 Tax Collection Fees	15,000.00		15,000.00
374-0000 Engineering Services	10,000.00		10,000.00
379-0000 Other-Professional Services	8,000.00		8,000.00
390-0000 Other-Purchased & Contracted Services	5,000.00		5,000.00
<b>Total Purchased &amp; Contracted Services</b>	<b>81,525.00</b>	<b>0.00</b>	<b>81,525.00</b>
<b>410-419 Library Material &amp; Information</b>			
411-0000 Books & Pamphlets	30,000.00		30,000.00
412-0000 Periodicals	2,000.00		2,000.00
413-0000 Audiovisual Materials	6,000.00		6,000.00
414-0000 Computer Services and Information	5,000.00		5,000.00
419-0000 Other-Library Materials & Information	500.00		500.00
<b>Total Library Material &amp; Information</b>	<b>43,500.00</b>	<b>0.00</b>	<b>43,500.00</b>
<b>451-459 Supplies</b>			
451-0000 General Administrative Supplies	8,000.00		8,000.00
452-0000 Property Maint Repair Supplies & Parts	3,500.00		3,500.00
459-0000 Other - Supplies - Regular Read Program	2,000.00		2,000.00
459-2150 Other-Computerization Supplies	1,000.00		1,000.00
459-2900 Other-Supplies- Summer Read Program	2,000.00		2,000.00
<b>Total Supplies</b>	<b>16,500.00</b>	<b>0.00</b>	<b>16,500.00</b>

	Appropriations	Encumbered	Unencumbered Balances
<b>510-519 Other Objects</b>			
510-0000 Dues & Memberships	3,000.00		3,000.00
520-0000 Taxes and Assessments	100.00		100.00
550-0000 Refunds & Reimbursements	500.00		500.00
550-7599 Other Refunds-Meeting Room	1,500.00		1,500.00
590-0000 Miscellaneous Expenses	2,000.00		2,000.00
590-7599 Other-Miscellaneous Expenses	200.00		200.00
<b>Total Other Objects</b>	<b>7,300.00</b>	<b>0.00</b>	<b>7,300.00</b>
<b>710-790 Capital Outlay</b>			
720-0000 Land Improvement	25,000.00		25,000.00
730-0000 Buildings	75,000.00		75,000.00
740-0000 Building Improvements	50,000.00		50,000.00
750-0000 Furniture & Equipment	5,000.00		5,000.00
750-5550 Furniture & Equipment- t Replacement	2,000.00		2,000.00
760-5530 Other-Capital Outlay-Computer Equipment	5,000.00		5,000.00
760-5900 Other Capital Outlay-Miscellaneous	2,000.00		2,000.00
<b>Total Capital Outlay</b>	<b>164,000.00</b>	<b>0.00</b>	<b>164,000.00</b>
<b>930-0000 Contingencies</b>	<b>22,500.00</b>		<b>22,500.00</b>
<b>Grand Total-General Fund</b>	<b>528,325.00</b>	<b>0.00</b>	<b>528,325.00</b>

EXHIBIT B

ELMWOOD BOARD OF EDUCATION  
March 9, 2020