

**ELMWOOD LOCAL SCHOOLS
BOARD OF EDUCATION**

**Regular Meeting - Monday, May 9, 2022 / 5:30 p.m.
Elmwood Schools Auditoria
Bloomdale, Ohio 44817**

Board minutes are not official until approved at the June 2022 board of education meeting.

Roll: Time 5:30 pm

Mrs. Davis	Present
Mr. King	Present
Mr. Lee	Present
Mr. Pennington	Present
Mrs. Reynolds	Present

Call to Order

At this time, the meeting was called to order.

Pledge of Allegiance

82-22

Acceptance of Minutes of Previous Meeting:

- Regular Meeting – April 11, 2022

Motion by Mr. Lee Seconded by Mrs. Davis

***Mr. Lee Yes Mrs. Reynolds Yes Mr. King Yes
Mrs. Davis Yes Mr. Pennington Yes***

83-22

Adjustment of Proposed Agenda for Tonight's Meeting

Superintendent Borton made any changes to the agenda at this time.

Superintendent's Recognition and Updates

Thank you to Mrs. Bodnar and Prom committee
Strategic Plan presentations

- Base Result (5:30pm)
- OSBA (7:00pm)

Athletic Boosters

- Meeting 2nd Wednesday of the month, broadening the participation, support, maintaining athletics.

84-22

Hearing of the Public

- Shelley Lee – Video tape board meetings

TREASURER'S REPORTS

Financial

85-22

It is recommended that the financial statements for the month of April be approved as presented by the Treasurer.

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mr. King Yes Mr. Pennington Yes Mrs. Reynolds Yes
Mr. Lee Yes Mrs. Davis Yes***

ELMWOOD BOARD OF EDUCATION
May 9, 2022

86-22

It is recommended to approve reimbursement from the General Fund to the Lunchroom Fund for unpaid student meal charges deemed bad debts as required by the new USDA/ODE mandate. Further, these charges will be added to the unpaid fee list for the affected students and will be deposited into the General Fund at the time of collection.

Motion by Mr. Pennington Seconded by Mr. Lee

***Mr. King Yes Mrs. Davis Yes Mr. Pennington Yes
Mrs. Reynolds Yes Mr. Lee Yes***

87-22

It is recommended to approve the following supplemental appropriations:

200 Student Managed Activity Increase \$ 8,000.00

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mrs. Davis Yes Mr. Lee Yes Mrs. Reynolds Yes
Mr. Pennington Yes Mr. King Yes***

SUPERINTENDENT’S RECOMMENDATIONS & REPORTS

88-22

Consent Agenda

- a) It is recommended that the Class of 2022 be approved for participation in commencement exercises. Some students on this list may not have completed all requirements for graduation by Sunday, May 22, 2022, and will not receive a diploma until all graduation requirements are met and all obligations to the school are resolved. (Exhibit A)
- b) It is recommended that the Wood County Substitute Teacher & Aide List additions and deletions for the past month and all subsequent revisions be approved for the 2021-2022 school year.
- c) It is recommended that Wood County Hospital – Ready Works & Wood County Schools Health Consortium Clinic be appointed to conduct the physical examinations for Elmwood’s school bus & van drivers for the 2022-2023 school year.
- d) It is recommended that the student handbooks and its changes be approved for the 2022-2023 school year. [Complete document can be seen upon request] (Exhibit B)
- e) It is recommended to approve the 1 on 1 Chromebook Guidelines and Agreements document for the 2022-2023 school year. The only change being to update how repair costs will be sent home. [Complete document can be seen upon request]
- f) It is recommended to accept the Superintendent’s certification of compliance of all safety plans as required by law.
- g) It is recommended that the following donation be accepted:

<u>Donator</u>	<u>Recipient</u>	<u>Amount</u>
Mr. & Mrs. Copas	Elmwood Music Department for Auditorium	Baby Grand Piano

- h) It is recommended that the following overnight trip be approved.

<u>Group</u>	<u>Date</u>	<u>Location</u>	<u>Purpose</u>
FFA	June 21-26, 2022	Washington DC	Leadership Conference

ELMWOOD BOARD OF EDUCATION
May 9, 2022

88-22 continued

- i) It is recommended that the Acceptable Use, E-Mail, & Internet Safety Policy for Staff and its changes, be approved for the 2022-2023 school year. (Exhibit C)

- j) It is agreed that Elmwood has adopted and is enforcing a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its school(s).

Motion by Mr. Lee Seconded by Mrs. Davis

***Mr. Pennington Yes Mrs. Reynolds Yes Mr. Lee Yes
Mr. King Yes Mrs. Davis Yes***

Action Agenda

89-22

It is recommended that the following be set for Lunch Prices, for the 2022-2023 school year:

Lunch: \$3.35 Adult (no change)

Motion by Mr. Lee Seconded by Mrs. Davis

***Mrs. Reynolds Yes Mr. Pennington Yes Mrs. Davis Yes
Mr. Lee Yes Mr. King Yes***

90-22

It is recommended that the following be set for Breakfast & Lunch Prices, for the 2022-2023 school year:

Breakfast: \$1.75 (no change)
Lunch: \$2.35 Elementary (no change)
 \$2.60 High School / Middle School (no change)
Milk: \$.50 (no change)
Entrée \$1.75 (no change)

Motion by Mr. Pennington Seconded by Mr. Lee

***Mr. King Yes Mrs. Reynolds Yes Mr. Pennington Yes
Mrs. Davis Yes Mr. Lee Yes***

91-22

It is recommended that the contract with Northwest Ohio Educational Technology for the 2022-2023 school year be approved. Cost will be \$2,903.85. (Exhibit D)

Motion by Mr. Lee Seconded by Mr. Pennington

***Mrs. Davis Yes Mr. Pennington Yes Mr. King Yes
Mr. Lee Yes Mrs. Reynolds Yes***

ELMWOOD BOARD OF EDUCATION
May 9, 2022

92-22

It is recommended to approve the contract between the NwOESC (Northwest Ohio Educational Service Center) and the Elmwood Local School District for services to the visual impairment program, for the 2022-2023 school year, be approved on an as needed basis.

Motion by Mrs. Davis Seconded by Mr. Lee

***Mr. Lee Yes Mr. King Yes Mrs. Davis Yes
Mrs. Reynolds Yes Mr. Pennington Yes***

93-22

It is recommended that the following resignation be accepted.

DeAnn Chamberlain – Aide/Attendant – effective May 3, 2022

Motion by Mr. Pennington Seconded by Mr. Lee

***Mr. Pennington Yes Mr. Lee Yes Mrs. Reynolds Yes
Mr. King Yes Mrs. Davis Yes***

94-22

It is recommended to hire the following students, on an as needed basis, at a rate of \$10.00 for the Summer of 2022, effective May 31, 2022 through August 15, 2022.

Anna Meyer Payton Ziegler Isabella Courtney

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mrs. Davis Yes Mrs. Reynolds Yes Mr. Lee Yes
Mr. Pennington Yes Mr. King Yes***

95-22

It is recommended that the following individuals be approved for supplemental positions for the 2022-2023 school year, pending BCII/FBI and certification if applicable. For any non-licensed applicant, it is noted that the open position was first offered to those employees of the district who are licensed and no licensed employee qualified to fill the position accepted it, and then that it has advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position.

1) <u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Greg Bishop	Head Football Coach	Step 5

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mr. King Yes Mr. Pennington Yes Mrs. Davis Yes
Mrs. Reynolds Yes Mr. Lee Yes***

2) <u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Kristine King	Head Volleyball Coach	Step 4

Motion by Mr. Pennington Seconded by Mr. Lee

***Mrs. Reynolds No Yes Mr. King Yes Mr. Pennington No
Mrs. Davis No Mr. Lee Yes***

Motion failed

ELMWOOD BOARD OF EDUCATION
May 9, 2022

95-22 continued

3)

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Jason Barringer	Head Cross Country Coach	Step 6

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mr. Lee Yes Mrs. Davis Yes Mr. King Yes
Mr. Pennington Yes Mrs. Reynolds Yes***

4)

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Gerald Taft	Head Boys Golf Coach	Step 2

Motion by Mr. Pennington Seconded by Mrs. Davis

***Mr. Pennington Yes Mr. Lee Yes Mrs. Reynolds Yes
Mr. King Yes Mrs. Davis Yes***

5)

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Eric Poffenbaugh	Head Girls Golf Coach	Step 5

Motion by Mr. Pennington Seconded by Mrs. Davis

***Mrs. Reynolds Yes Mr. Pennington Yes Mr. King Yes
Mrs. Davis Yes Mr. Lee Yes***

6)

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Ty Traxler	Head Boys Basketball Coach	Step 22

Motion by Mr. Pennington Seconded by Mr. Lee

***Mr. Lee Yes Mr. King Yes Mrs. Davis Yes
Mr. Pennington Yes Mrs. Reynolds Yes***

7)

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Jason Barringer	Head Girls Basketball Coach	Step 7

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mrs. Davis Yes Mr. Lee Yes Mrs. Reynolds Yes
Mr. King Yes Mr. Pennington Yes***

8)

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Nick Davis	Head Wrestling Coach	Step 7

Motion by Mr. Pennington Seconded by Mrs. Davis

***Mr. King Yes Mrs. Davis Yes Mr. Lee Yes
Mrs. Reynolds Yes Mr. Pennington Yes***

9)

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>
Jackie Rothenbuhler	Head Cheerleading Coach	Step 2

Motion by Mr. Lee Seconded by Mr. Pennington

***Mr. Pennington Yes Mrs. Reynolds Yes Mrs. Davis No
Mr. Lee Yes Mr. King Yes***

ELMWOOD BOARD OF EDUCATION

May 9, 2022

95-22 continuing

10) Name	Position	Step/Rate
Kevin Wolfe	HS/MS Athletic Director	Step 2

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mr. Lee Yes Mr. King Yes Mrs. Reynolds Yes
Mrs. Davis Yes Mr. Pennington Yes***

11) Name	Position	Step/Rate
Carolyn Strunk Layne	Volunteer Swim Coach	Step 6

Motion by Mr. Lee Seconded by Mrs. Davis

***Mr. King Yes Mr. Pennington Yes Mrs. Davis Yes
Mrs. Reynolds Yes Mr. Lee Yes***

96-22

It is recommended that the following individuals be issued a Continuing, certified contract effective July 1, 2022.

Mike Copas – High School – M/9
Megan Hayes - High School – M15/14
Eric Poffenbaugh – High School – M/17

Motion by Mr. Davis Seconded by Mr. Lee

***Mrs. Reynolds Yes Mr. Lee Yes Mr. King Yes
Mr. Pennington Yes Mrs. Davis Yes***

97-22

It is recommended that the following individuals be issued a Three Year, certified contract effective July 1, 2022 – June 30, 2025.

Jason Engel – High School – M30/13
Elyse Gehret – Middle School – M30/7
Steven Gehret – Middle School – BA150/7
Margo Norley – Middle School – BA/4
Kristin Long – Elementary – BA150/10
Jeffrey McMahan – Elementary – BA150/10
Hannah Renollet – Elementary – M15/9
Kelsey Wright – Elementary – BA/4

Motion by Mr. Pennington Seconded by Mrs. Davis

***Mrs. Davis Yes Mr. Lee Yes Mr. King Yes
Mr. Pennington Yes Mrs. Reynolds Yes***

98-22

It is recommended that the following individuals be issued a Two Year, certified contract effective July 1, 2022 – June 30, 2024.

Theresa Guay – Middle School – M/9
Pamela Frankforther – Elementary – M15/12

Motion by Mr. Pennington Seconded by Mrs. Davis

***Mr. King Yes Mrs. Reynolds Yes Mrs. Davis Yes
Mr. Lee Yes Mr. Pennington Yes***

ELMWOOD BOARD OF EDUCATION
May 9, 2022

99-22

It is recommended that the following individuals be issued a One Year, certified contract effective July 1, 2022 – June 30, 2023.

Hanna Grass – High School – BA150/2
Kori Skattabo – High School – M/3
Garrett Michalkiewicz – Middle School – BA150/2
Robin Reynolds – Middle School – M15/4*
Michelle St. Jean – Middle School – M/4*
Roseann Halliday – Elementary – M30/11
Madison Hoffman – Elementary – BA150/1
Samantha Hoover – Elementary – M/3
Kalista Thain – Elementary – BS/1
Shannon Damschroder – District – M30/3

* retire/rehire - one year limited contracts only

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mrs. Reynolds Yes Mr. Pennington Yes Mr. King Yes
Mrs. Davis Yes Mr. Lee Yes***

100-22

It is recommended to employ Brenda Schnitker* as Special Ed Director, effective July 1, 2022 - June 30, 2023, for 210 days at Step 4 of the Certified Supervisor/Director Salary Schedule.

* retire/rehire - one year limited contract only

Motion by Mr. Pennington Seconded by Mr. Lee

***Mr. Lee Yes Mr. King Yes Mrs. Davis Yes
Mr. Pennington Yes Mrs. Reynolds Yes***

101-22

It is recommended to employ Laurie Lee* as EMIS/Transportation Supervisor, effective July 1, 2022 - June 30, 2023, for 261 days at Step 4 of the Confidential/Supervisory Salary Schedule.

contract only

* retire/rehire - one year limited

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mrs. Davis Yes Mrs. Reynolds Yes Mr. King Yes
Mr. Lee Yes Mr. Pennington Yes***

102-22

It is recommended that the following individual be issued a Two Year, as needed, classified contract, effective July1, 2022 - June 30, 2024.

<u>Name</u>	<u>Building</u>	<u>Tentative Placement</u>	<u>Step/Rate</u>
Audra Benschoter	High School	Guidance Secretary	Step 7
Ashley Wilson	District	Payroll/Bookkeeping	Step 9
Amy Betz	District	Cafeteria – 2.5 Hrs Daily	Step 6
Nathan Dean	District	Bus Mechanic	Step 5
Glen (Chris) Sorensen	District	Bus Driver	Step 1
Laurie Bateson	District	Custodian	Step 4
Ethan Karns	District	Custodian	Step 4

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mr. Pennington Yes Mrs. Davis Yes Mrs. Reynolds Yes
Mr. King Yes Mr. Lee Yes***

ELMWOOD BOARD OF EDUCATION
May 9, 2022

103-22

It is recommended that the following individuals be issued a One Year, as needed, classified contract, effective July1, 2022 - June 30, 2023.

<u>Name</u>	<u>Building</u>	<u>Tentative Placement</u>	<u>Step/Rate</u>
Beth Bateson	District	Cafeteria	Step 5 *
Sheryl Wright	District	Cafeteria	Step 5 *

* retire/rehire - one year limited contracts only

Motion by Mr. Pennington Seconded by Mr. Lee

***Mrs. Reynolds Yes Mr. Lee Yes Mrs. Davis Yes
Mr. Pennington Yes Mr. King Yes***

104-22

It is recommended to hire Jace Grossman for strength coach services for the 2022-2023 school year at a cost of \$16,000.00. Contract will run from June 1, 2022 – May 31, 2023.

Motion by Mr. Lee Seconded by Mrs. Davis

***Mr. Pennington Yes Mr. King Yes Mr. Lee Yes
Mrs. Reynolds Yes Mrs. Davis Yes***

105-22

It is recommended that the following individual(s) be approved for extra hours for the 2022-2023 school year. (Exhibit E)

Motion by Mr. Pennington Seconded by Mr. Lee

***Mr. Lee Yes Mrs. Davis Yes Mr. King Yes
Mr. Pennington Yes Mrs. Reynolds Yes***

106-22

It is recommended that the bid be accepted for the purchase of one (1) 72 passenger, propane school bus from Cardinal Bus Sales, Inc. for \$ 116,668.00. (Exhibit F)

Motion by Mr. Pennington Seconded by Mrs. Davis

***Mrs. Davis Yes Mrs. Reynolds Yes Mr. Pennington Yes
Mr. King Yes Mr. Lee Yes***

107-22

It is recommended to go with _____ to lead the district through the Strategic Plan process.

(No vote taken – postponed to Special May 19, 2022 board of education meeting)

ELMWOOD BOARD OF EDUCATION

May 9, 2022

Building Reports

High School

- Here are some important dates as we finish up the year...
 - May 10th: Sophomore Holocaust Museum field trip
 - May 12th and 13th: Senior Exams
 - May 15th: Spring Arts Festival (1-5pm) and Baccalaureate (6:30pm)
 - May 16th: Elmwood Academic Excellence Awards (7pm)
 - May 19th: Graduation Rehearsal (10am)
 - May 22nd: Graduation (2pm)
 - May 26th and 27th: Exams

Middle School

- The M.S. is planning our traditional field day and awards handout on the last day of the year. The awards ceremonies will be by grade level and we are working on plans to record and send out for family members to view.
- The middle school students were treated to a concert put on by the middle and high school choirs on Wednesday May 4th. Thanks to Ms. Rohrs for organizing this event.
- State AIR testing is complete and went smoothly.
- The Junior High Track season concludes later this week with the NBC championships this Friday at Fostoria
- The Spring Arts festival will be Sunday May 15th at 1:00
- 8 students participated in the BGSU MS Honors Band on Monday May 2nd. They were selected to perform from being nominated and will play in an ensemble with students from all over NW Ohio. These students were:
 - Dylan Armentraut
 - Marloe Bennett
 - Olivia Doogs
 - Keri Ervin
 - Noah Gerkens
 - McKenzie Laird
 - Gavin Minich
 - Jakobi Turner
- Field trips are happening over the next couple of weeks as follows:
 - 5th to Sauder Village Thursday May 12
 - 6th to BG City Park Thursday May 26
 - 7th to The Mud Hens game Wednesday May 25

Elementary

- The end of year state testing has been completed for students in grades 3-4.
- Kindergarten screening was completed on April 25th. Any students enrolling later will be screened at a later time.
- The Book Fair took place May 2-6.
- Elementary students were treated to a choir concert featuring Disney songs on May 4th.
- Author Jeff Orlowski visited with students in grades 1-4 on May 9th.
- Kindergarten graduation will take place on May 12th at 6:30.
- Author Ronda Friend will visit the elementary on May 19th.
- Hawaii Day is May 20th.
- Elementary Awards is May 24th at 10:00.
- Elementary Field Day will be held on May 25th.
- PTO Royal Citizens for the month of April are: Andi Walters, Heaven Pierce, Isla Ott, Beckett Rothenbuhler, Abraham Mohler, Justus Patterson, Sierra Garner, Jamison Edwards, Riley Huffine, Mason Holland, Mason Duncan, Ava Cole, Ava Conley, Graycen Snow, Charlotte Armentrout, Stella Myers, Griffin Brumbaugh, Ayden Garner, Maggie Pitchford, Rylee Wolfe, Paige Harrison

ELMWOOD BOARD OF EDUCATION
May 9, 2022

Legislative Update

Committee Reports

Board Member Comments

- Mr. Borton requests that a special meeting be set for May 19, 2022 to discuss ratification of the teacher contract and other business.
- The next Board meeting that is scheduled for Monday, June 14, 2021 at 6:00 pm in the Elmwood Schools Auditoria needs to be moved to assist in closing out the financial books. A date will be decided at the May 19, 2022 Board meeting.

108-22

Executive Session: Time 7:51 pm

Superintendent Borton requested that the Board go into Executive Session to consider compensation of a public employee.

Motion by Mrs. Davis Seconded by Mr. Pennington

***Mrs. Reynolds Yes Mr. King Yes Mrs. Davis Yes
Mr. Lee Yes Mr. Pennington Yes***

Return from Executive Session: Time 8:29 pm

President Reynolds certified that the Board did discuss the above aforementioned executive item.

109-22

Adjournment – Time 8:29 pm

Motion by Mr. Lee Seconded by Mr. Pennington

***Mrs. Reynolds Yes Mr. King Yes Mrs. Davis Yes
Mr. Lee Yes Mr. Pennington Yes***

Jenalee Niese, Treasurer

Debra Reynolds, Board President

ELMWOOD BOARD OF EDUCATION

May 9, 2022

EXHIBIT E

ELMWOOD BOARD OF EDUCATION

May 9, 2022

EXHIBIT B

ELMWOOD BOARD OF EDUCATION

May 9, 2022

EXHIBIT B continued

ELMWOOD BOARD OF EDUCATION

May 9, 2022

EXHIBIT C

ELMWOOD BOARD OF EDUCATION

May 9, 2022

EXHIBIT C continued

ELMWOOD BOARD OF EDUCATION

May 9, 2022

EXHIBIT D

ELMWOOD BOARD OF EDUCATION

May 9, 2022

EXHIBIT F

ELMWOOD BOARD OF EDUCATION

May 9, 2022

EXHIBIT A

Elmwood High School
Class of 2022

Exhibit A

Nathan Allen Abke
Anna Michelle Allison
Jordyn Elizabeth Babcock
Aleesia Renae Baldonado
Isabella Hope Baldwin
Sutton Tyler Bartlekamp
Seth P. Barringer
Tyler T. Baum
Charlie Ryan Beard
Brandi L. Beckford
Faith Suzanne Bee
Ruby Elizabeth Below
Elvira Renee Black
Ava Ann Bloom
Jonathan James Allen Bodnar
Logan Nicholas Bomer
Madissen Nicole Boyer
Dominick Michael Bricker
Trey T. Brossia
Mackenzie Butler
Jacob Michael Carpenter
Marilyn Kay Chapman
Alexis Marie Clark
Mason Alexander Crum
Elke Marten Dameran (*certificate of attendance*)
Madelyn Faye Davis
Kyle M. Downard
Madison Maxine Durst
Gunner Ray Endicott
Eli J. Fouty
Casey Frank
Ashton Alexander Getzinger
Julia Octavia Gilbert
Dakota J. Hale
Kaeden J. Hall
Erin Lee Harris
Jade Alexis Hathaway
Kyler A. Heiserman
Jesus Hernandez
Owen David Hizer
Thaddeus W. Hopkins-Fawcett
Eli Joseph Hutchinson
Colton Daniel Ickes
Ethan Wayne Ickes
Brennah P. Jacques
Jaydon O'Dell Jenkins
Aurora Lynn Jordan

Kara Michelle Kaufman
William Dean Keiffer
Jordyn Taylor Kern
Riely D. Mackenzie Kern
Madison Elizabeth King
Bert Kundraák (*certificate of attendance*)
Devan Alan Lloyd
Gavin Mahler
Garrett Andrew Malone
Mackenzie Lynn Mareches
Aaina Kay Seibert Marsh
Jacob Matthew Metz
Johnathan Lee Mohney
Mallorie Renee Munson
Riley Jo Olea
Caleb Keith Peery
Marissa Karli Plouck
Steven Kyler Puckett
Bryce Reynolds
Solanna Victoria Maria Riddle
Cody James Robinson
Makaylee Jade Rochawiak
Pheryn Emma-Louise Rowe
Tristen D. Schooner
Tyler Bryan Shaffer
Aaron Smith
Kayden M. Smith
Kyle A. Smith
Leael Denise Snow
Riley M. Snyder
William Lee Sorensen
Trevor William St Clair
Bradley Phillip Stemen Jr.
Mallory Claire Sweet
Brooklyn Kesi Marie Thrash
Grace Marie Tienarend
Tayler Lauren Tussing
Tegan Nolan Tyson
L. J. Vincent
Ashley Dawn Walter
David Weaver
Jesse Wise Jr.
Madelyn Renee Zender
Nina Anneliese Zibbel
Brady Matthew Ziegler
Owen Wilson Zimmermann

Absence Procedures

Parents of absent students are required to call the school on the morning of the absence to report the absence (655-2583). If the school has not been contacted the attendance officer may call the home of the absent student to verify the absence. Voice mail is available for messages to be left for those who must call when the office isn't open.

Students are required to present a note to their office when returning to school after being absent signed by a parent or guardian stating the reason for the absence. Students who forget their notes will be issued an unexcused absence until the note is presented to the office and the absence is excused. Students must report to the office first thing in the morning on the day they return from an absence. Students will have two days to bring a note to the office or the absence will remain unexcused.

A class admit slip must be picked up in the office before school begins the morning a student returns to school after being absent.

As a matter of common courtesy, students will not wear hats, hoods, bandanas, durags, head coverings, or sunglasses in the building during school hours.

A student in grade 7-8 must have received passing grades in five-four courses in the preceding grading period in which the student was enrolled and those grades must, when combined, generate a grade point average of at least 1.50 on a four (4) point (4.00) scale.

It is Elmwood's policy that any absences over six (6) in a semester or twelve (12) in a year be excused by a Physician's note REGARDLESS of how the absences leading up to that point were excused. This policy supersedes every other attendance policy.

Busses - To ensure the safety of students who ride the buses, it is imperative that the instructions of all bus drivers are followed on a daily basis. Students may not leave their seats, eat or drink on the bus, throw objects, or be disruptive. In accordance with the board of education policy, parents/guardians must sign an acknowledgement form on Final Forms that indicates they have reviewed all transportation rules with their child at the beginning of each school year. That signed acknowledgement must be returned to school during the first week of classes.

5. This schedule will be followed by the four classes and these class dues will be collected from all students as part of the course fees.

Freshman class dues	=	\$4.00-\$10.00
Sophomore class dues	=	\$5.00-\$10.00
Junior class dues	=	\$6.00-\$20.00
Senior class dues	=	\$7.00-\$15.00

Regarding the above, especially items 11, 12, 14 and 15-12, 13, 15, and 16, students will be afforded due process if these disciplinary actions are possible in the situation being heard and/or considered.

High School: Use of cell phones is permitted during non-academic time. Non-academic time is defined as any time not during a class period. Cell phones should not be used from "bell to bell". All rules pertaining to electronic devices apply to cell phone use. Teacher will issue detention for each offense.

Elmwood Exam Drop Policy

Students may drop exams if they qualify for one or more of the following conditions:

1. Perfect Discipline: 1 exam drop each semester of perfect discipline

2. Senior Drop: 1 exam drop each semester for seniors
3. EOC testing: During Fall of senior Year, students can earn 1 exam drop if they earned 3 points on Government EOC during junior year
4. EOC testing: During Fall of junior year, students can earn 1 exam drop if they earned 12 points on four EOC tests during Sophomore year (Geometry, English 10, Biology, American History) Students who did not take math, need to earn 9 points on 3 tests
5. EOC testing: During Fall of sophomore year, students can earn 1 exam drop if they earned 6 points on two EOC tests during freshman year (Algebra and English 9)
6. EOC Testing if applicable: During Fall of freshman year, students can earn 1 exam drop if they scored 3 points each on Algebra and/or English 9 if taken as an 8th grader
7. All A exemption: 1 exam drop each semester for a class a student has achieved a Semester-to-date grade of A.

The drops for EOC testing shall be used during the semester in which the student receives scores from the Guidance Office. They may not be saved to be used at another time.

Freshmen	Sophomores	Juniors	Seniors
1 for EOC testing if taken during 8th grade (Fall only)	1 for EOC tests (Fall only)	1 for EOC tests (Fall only)	1 for EOC test (Fall only)

1 per semester for perfect discipline	1 per semester for perfect discipline	1 per semester for perfect discipline	1 per semester for perfect discipline
1 per semester for All A	1 per semester for All A	1 per semester for All A	1 per semester for All A
			1 per semester for senior status

End of Semester Assessments - End of Semester Assessments will be given at the completion of both the 1st and 2nd Semester. The length, date, and weight of the assessment is at the discretion of the classroom teacher. In addition, the format of the assessment is at the discretion of the teacher. These formats could include traditional exams/tests, project-based assessments, presentations, papers, etc. Assessments could range in weight from 5%-20% of the semester grade. The district does not indicate specific dates nor a modified schedule for assessment procedures. Assessment weight for each class will be provided at the start of the year in each classroom teacher's course syllabus. End of semester assessment weight will vary per class and will determine the weight of the 9 weeks grade when calculating semester grades. This information will also be included in the classroom teacher's course syllabus.

SEMESTER GRADE AVERAGE - The following method for determining semester averages will be used at the end of the first and second semesters during each school year. This method will assign values to nine week grades, semester exams and final semester grades.

1. Record each nine weeks grade and the semester exam grade by letter. To determine a student's semester average:
1. Find the values of the first nine weeks grade and the second nine weeks grade in the chart below:

HS/MS Student Handbook Revision Summary 22-23

2. Find the value of the semester examination using the chart which follows;
3. Multiply each nine weeks grade point value by 40% (.40) and the semester exam point value by 20% (.20);
4. Then, add these three (3) values and find the letter grade according to the values listed below for the final letter grade to be assigned for the Semester. (see example A)

The following examples use this letter grade and point value equivalents:

A=4; B=3; C=2; D=1; F=0

Example "A"

Point value as determined from daily class average.

1st 9 weeks — A = 4 x 40% = 1.6

2nd 9 weeks — B = 3 x 40% = 1.2

Semester Exam — C = 2 x 20% = 0.4

Semester Grade — 3.2 = B

For purposes of averaging grades the following point scale should be used for determining the ranges of individual grades on the 4 point scale.

A = 3.50 - 4.0 D = .50 - 1.49

B = 2.50 - 3.49 F = .0 - .49

C = 1.50 - 2.49

Students excused from semester exams should be assigned a grade of "S" (Satisfactory) for an exam grade. The "S" is therefore not considered in averaging the semester grade. Final semester grade will be determined by averaging the two nine week grading periods.

6. Students who fail to take the semester exam and whose absence is unexcused or not accounted for shall receive the grade "F" as a final semester grade

2022-2023 Elementary Handbook Changes

Old Language-Teacher Requests

All Elmwood Elementary teachers are Highly Qualified in the position that they hold. As professionals, your child's teacher will come to know each student and where they will be most successful in the upcoming school year. As a parent it is your right and obligation to discuss your child's placement with their current teacher. Special requests for specific teachers are not encouraged.

New Language-Teacher Requests

All Elmwood Elementary teachers are Highly Qualified in the position that they hold. As professionals, your child's teacher will come to know each student and where they will be most successful in the upcoming school year. As a parent it is your right and obligation to discuss your child's placement with their current teacher. Special requests for specific teachers are not encouraged but must be made in writing by May 1.

EXHIBIT B continued

ELMWOOD BOARD OF EDUCATION
May 9, 2022

ELMWOOD BOARD OF EDUCATION

May 9, 2022

EXHIBIT B continued

2022-2023 Preschool Handbook Changes

Old Language-Communicable Diseases

Any child who is suspected of having a communicable disease will be isolated immediately, and a parent or guardian shall be notified via telephone as soon as possible. Early Intervention Pre-Kindergarten parents will be notified by letter when a child in the program contracts a communicable disease. The symptoms for which a child will be discharged from the Early Intervention Pre-Kindergarten are:

New Language-Communicable Diseases

Any child who is suspected of having a communicable disease will be isolated immediately, and a parent or guardian shall be notified via telephone as soon as possible. **All Early Intervention Pre-Kindergarten parents will be notified by letter when a child in the program contracts a communicable disease and if their child has been exposed.** The symptoms for which a child will be discharged from the Early Intervention Pre-Kindergarten are:

Added Language-Parent Concerns

Any parent of a child enrolled in the program shall be permitted access to the school during its hours of operation to contact his or her child, evaluate the care provided by the program, the premises, or for other purposes approved by the director. Upon entering the premises, the parent shall report to the school office.

Added Language-Health Examination

Healthchek is Ohio's Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program. It is a service package for babies, kids, and young adults younger than age 21 who are enrolled on Ohio Medicaid. The purpose of Healthchek is to discover and treat health problems early. If a potential health problem is found, further diagnosis and treatment are covered by Medicaid.

Elmwood Local School District--STAFF

Acceptable Use Policy for Technology and Network Use

Technology tools and resources have had a profound influence in education, in the workplace, and in everyday life. Users of technology are challenged with discerning appropriate boundaries of use and recognizing potential risks of constantly emerging technologies. It is the Elmwood Local School District's intention to provide a framework of digital citizenship by which all technology users within the District will co-exist. This document establishes a standard of expected behavior of good digital citizens.

In order for the Elmwood Local School District to be able to continue to make its computer network and Internet access available, all staff must take responsibility for appropriate and lawful use of this access. Staff must understand that one staff member's misuse of the network and Internet access may jeopardize the network.

Elements of Digital Citizenship

I. Guiding Question: Does your behavior represent good work ethic and productivity?

A. Select appropriate task

- Work at school. Users are expected to use technology effectively and efficiently to complete their work, learning, collaboration, and educational research. Use is monitored and no privacy should be assumed. -The District owns all data in the system.
- Separate work and personal. Elmwood staff are expected to use District provided and authorized accounts and services for school work and personal accounts for personal activities. Staff should limit online communication/interaction with students to Elmwood Schools provided or authorized services. Also, we recommend not using personal accounts on district devices.
- Play at home. Personal, entertainment, and social use of technology should not be done during the school day and not with school resources.
- Promote at home. Use of school technology resources for political, religious, or commercial purposes is unlawful and is strictly forbidden.
- Access appropriate material. While Internet access in District schools is filtered. Users may not create, access, distribute or share information about unsuitable material.

B. Use of Web 2.0 Tools for Twenty First Century Learning.

- Any online services provided to students, staff and/or parents, including but not limited to-- BrainPop, Dropbox.com, Google Workspace for Education, Microsoft 365 Online, and any Educational Websites, should be for educational purposes.
- In addition many of these services have Individual End Use Licensing Agreements (EULA) which users must agree to.

II. Guiding Question: Does your behavior diminish technology resources for other users in the District community?

A. Care for technology resources

- Leave resources in good working condition for the next user.
- Report technical problems to IT Staff so problems can be resolved.
- Avoid any behavior that interferes with the operation of school technology and network services. Disconnecting, changing configurations, hacking, breaking, mishandling, or other alterations will be viewed as vandalism.

B. Conserve resources

- Bandwidth. Our Internet and network bandwidth is shared amongst nearly 1600 users. Video, audio, games, and animations use a lot of bandwidth that will affect network and Internet speed. Only use what is needed.
- Server space/Google or Microsoft OneDrive storage space. Users have plenty of Cloud Storage to store their work. Only store files necessary to do your work and clean out obsolete files. Users may not store anything that is not directly related to work on school drives.
- Consumables. Please do not waste consumables (paper, ink, etc.). Create, edit, submit, and present electronically when possible. Only print portions needed and final products.
- Please restart/shutdown equipment frequently. Please do not leave laptops, Chromebooks, or other devices with batteries, plugged in through the evening or holiday/summer break.

III. Guiding Question: Does your product improve knowledge and understanding?

A. Create responsibly

- Be sure presentations shared with others in the online community contain well-documented, well-researched, accurate, and reliable information that is cited when appropriate.
- Proudly cite the work you have relied upon from other authors to build your knowledge base.
- Learn the difference between synthesizing from others' work and plagiarism. Never plagiarize.

IV. Guiding Questions: Does your conduct impact the safety, security or reputation of yourself and others? Is your behavior honest and legal?

A. Safety

- Keep private information offline.
- Be careful how you present yourself online. What you post may be viewed by anyone.
- Treat others with kindness and respect.
- Protect yours and others' personal and professional reputations. High standards of online manner and conduct are expected from all users. Users should refrain from any behavior/activities that would reflect negatively on themselves and/or the District.
- Create a positive environment. Bullying, harassment, intimidation, or any behavior which disrupts a safe and positive working environment is strictly prohibited.

B. Security

- Protect your network accounts. Do not share usernames or passwords; do not leave an account unattended or allow others to use it. Please sign out/lock your device before leaving it unattended.
- Create secure passwords with letters, numbers, and special characters.
- Only access your accounts and network locations. You may not use or access others' accounts. Do not access, modify, forward, or delete files created by another user without their permission.
- Be watchful to prevent viruses, spyware, and other malware from infecting the computer/network.
- Privacy of email or any electronic communication is not guaranteed and may become public information.
- Users are responsible for maintaining security of student information and other personally identifiable data and for upholding FERPA (20 U.S.C. § 1232g), the student confidentiality law (Ohio Revised Code Section 3319.321), the Ohio Privacy Act (Chapter 1347 of the Ohio Revised Code), and any other applicable privacy policies and regulations regardless of how information is accessed, transmitted, or stored.

C. Law and Ethics

- Users are responsible for following District rules and guidelines and state and federal law in their use of technology.
- Users will respect the ownership rights of work, ideas, or products and comply with plagiarism, copyright, and/or piracy laws. No illegal copying is permitted. Citing sources of information is expected.

Google Workspace for Education Policy (Elms.net)

In order to use Google's services as provided to Elmwood Local Schools, all participants must be aware of, agree to, and adhere to the following:

- When utilizing *Google Workspace for Education* services, you are bound by the Elmwood Local Schools Acceptable Use Policy, found at <http://www.elmwood.k12.oh.us>.
- Anyone in the Elmwood Local Schools utilizing *Google Workspace for Education* services must agree and adhere to the Google Terms of Service that will be presented for review when creating your account.
- Anyone in the Elmwood Local Schools utilizing *Google Workspace for Education* services must be aware that their data may be stored in data centers outside the borders of the United States.
- As stated in the Elmwood Local Schools AUP, anyone in the Elmwood Local Schools utilizing *Google Workspace for Education* services acknowledges that Elmwood Local Schools has the ability to monitor, use, or disclose their data, and that Google provides Elmwood Local Schools the ability to do so.
- Anyone in the Elmwood Local Schools utilizing *Google Workspace for Education* services will be supported through the Elmwood Local IT Staff.
- Anyone in the Elmwood Local Schools utilizing *Google Workspace for Education* services must acknowledge that Google can terminate their account if they fail to abide by the Google Terms of Service.

Apps For Education

- All Apps added to devices must follow COPPA and FERPA laws.
- Research the App and creator before submitting it for review.
- Each APP must be submitted for review with the proper screening work completed by the staff member requesting the APP.
- Additional APPS may collect student data, examples are EDPuzzle and Screencastify, but are not limited to these APPS
- Any student age 13 or under will need parental consent to use third party web apps according to COPPA.

ELECTRONIC MAIL (E-MAIL)

Non-Acceptable Uses of Electronic Mail:

- Transmission of any material in violation of any US or state regulation. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secrets.
- Use for-profit activities (consulting for pay, sales, etc.) or use for-profit institutions.
- Extensive private or personal use.
- Any malicious attempt to alter, destroy or reduce the usability of data of another user, agency, or network connected to the Elmwood Schools network through NOECA. Viruses, trojan horses, and worms are prohibited.
- Abusive language, vulgarities, obscenities and other inappropriate language, including reposting or quoting obscene and/or inappropriate material.
- Sending or forwarding or participating in chain letters

SOCIAL MEDIA

- Use school social media for school related material.
- We highly recommend creating a separate social media account for school related material. Do not post student pictures/material on personal social media accounts.
- Keep social media accounts to Facebook, Twitter, and Instagram. Any other platform will need administrator approval.
- Be cautious adding students directly to your accounts
- Always check which students are NOT allowed to have their photos/information on social media.

****Violation of any of the above can result in the termination of e-mail access****

Users should avoid excessive use of system resources by daily monitoring and deleting electronic mail.

Electronic mail (e-mail) is not guaranteed to be private. Mail may be delayed, misdirected or not be deliverable. System administrators reserve the right to monitor system resources and user accounts while respecting the privacy of the user account. School district administration may request access to electronic mail with due cause. The Elmwood Local School District retains the right to refuse an email account to any person without further justification.

Personal Devices

Malware attacks on school districts continue to rise across the world. To ensure our technology environment remains safe for all users, staff are **NOT** to bring personal computers/devices into the school and/or connect to our network.

Consequences of Improper Use

Use of personal equipment to violate this Policy on school property is prohibited and is subject to search and seizure for up to thirty (30) days. Consequences for individuals violating the Acceptable Use Policy vary depending on the nature and seriousness of the violation. Consequences might include disciplinary action, loss of technology access, reimbursement of expenses and/or damages, and/or involvement of law enforcement agencies.

The technology department has the right to disable network accounts when an incident is reported and the account will remain disabled until an investigation is conducted.

No Warranties Created

The Elmwood Local School District makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this Policy. It shall not be responsible for any claims, losses, damages or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user's use of its computer networks or the Internet under this Policy. By signing this Policy, users are taking full responsibility for his or her use, and hold the School, the Elmwood Local School District, the Data Acquisition Site that provide the computer and Internet access opportunity to the Elmwood Local School District and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user agrees to cooperate with the School in the event of the School initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a School computer or on another computer outside the Elmwood Local School District's network.

ELMWOOD BOARD OF EDUCATION
May 9, 2022

EXHIBIT C continued

Elmwood Local Schools
Internet Authorization Form

EMPLOYEE AGREEMENT

Every employee, regardless of age, must read and sign below:

I have read, understand and agree to abide by the terms of the Acceptable Use, E-Mail & Internet Safety Policy of the Elmwood Local School District. Should I commit any violation or in any way misuse my access to the Elmwood Local School District's computer network and the Internet, I understand and agree that my access privilege may be revoked and disciplinary action may be taken against me.

Employee name (PRINT CLEARLY)	Home phone
Employee signature	Date
Address	

Legal References:

- Children's Internet Protection Act of 2000 (H.R. 4577, P.L. 106-554)
- Communications Act of 1934, as amended (47 U.S.C. 254[h], [i])
- Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F)

6801 et seq., Part F)

Legal References:

- Children's Internet Protection Act of 2000 (H.R. 4577, P.L. 106-554)
- Communications Act of 1934, as amended (47 U.S.C. 254[h], [i])
- Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F)

6801 et seq., Part F)



EXHIBIT D

2022-2023 NWOET CONTRACT RENEWAL

Two Years Membership includes 100 Hours District Services \$6,500.00

VALID FOR ANY SIZE DISTRICT through June 30 2024

NWOET Staff will come to your district in person or by video and provide planning, professional development, teacher coaching, survey development/ analysis, and more PLUS unlimited access to NWOET's own online video collection with free PD certificates upon successful completion of what-I-learned quiz. Mix and match services without rushing to finish ongoing PD and tech projects. This is a great value for larger districts, or for any district looking to put an emphasis on improving your district plan and classroom teacher tech skills. Service may be used through 6/30/2024. Same cost, same 100 hours of service for ANY district size.

Traditional NWOET Comprehensive Membership \$1.95/student

July 1, 2022 – June 30, 2023

Includes these NWOET services and more:

Included services valid as listed for contracts signed by 6/30/2022

NWOET "Live PD Via Video"

NWOET staff will come to your district in-person or by video and provide customized planning, professional development, teacher coaching, survey development/ analysis, and more. Includes a minimum of 4 hours plus 4 additional hours/300 ADM, minimum charge of \$395.00. Examples: 150 students, cost \$395, receive 4 hours; 700 students, cost \$1365 for 13 hrs. Call/email to verify how many hours are provided with YOUR Comp Membership, plus additional FREE services outlined below.

Workshops from NWOET are always FREE to Comprehensive Members

Over 100 free online classes from NWOET at no-cost, includes PD certificates.

Live online or 'in-district' workshops at no cost using the hours included with your membership.

Does not include cost of graduate credit (if available), 15-hour-project certificate, Google testing fee (if required) or equipment

District Technology Planning Support

No charge for technology planning services including Tech Curriculum Review, when you use 'in-district hours' included with your Comprehensive Membership to pay for ANY service from NWOET!

Classroom Technology PD customized to meet your needs and time frame

Any workshop we offer can be customized (almost always at no cost to you) to meet your needs.

Teacher planning period, in-classroom tech demonstrations, phone help, Q & A

An NWOET tech coach comes to your building to help teachers with almost any classroom technology question.

NWOET Basic (no cost) Membership Free

July 1, 2022 – June 30, 2023

- Includes 2 hours free Live customized video PD or in-district services plus 10-50% discount compared with non-member rates for most other services

Please sign & return to begin NWOET services by June 30, 2022. **THANK YOU!**

Questions? Call 800-966-9638, email nwoet@nwoet.org or call Roger Minier, Executive Director, 419-260-2147.

Superintendent _____ Date 5/9/22 PO# _____ or Invoice _____
or authorized representative

Please PRINT Name Tony Borton

District Elmwood Local School Dist. ADM 1143 Total Due \$2228.85

Please scan and return to nwoet@nwoet.org or fax 888-338-3248 or mail to NWOET, 1867 N. Research Drive, Bowling Green, Ohio 43402



Additional Services from NWOET:

NWOET Service Hours - Use through June 30, 2024

30, 40, 100 or more hours in YOUR district

Use for any NWOET services 1 hour 'in-district' = 3 hrs. "Live PD via Video"

NWOET COMPREHENSIVE MEMBERS may purchase add'l hours:

- \$3,500 – 30 hrs. In-District PLUS hrs. included with Comprehensive Membership
- \$4,500 – 40 hrs. In-District PLUS hrs. included with Comprehensive Membership
- \$6,500 – 100 hrs. plus TWO YEARS of all other Comprehensive Member benefits

NWOET BASIC MEMBERS

\$250 2 hrs. in-district (1st visit is free) for BASIC Members.

Other services available at 150% Comprehensive Member rate.

RENEWAL 2022 – 2023 LEARN360 Video Streaming

NW Ohio Area Media Center and NWOET offer video steaming in conjunction with LEARN360. For more information on LEARN360 video streaming, please call 800-966-9638 or e-mail nwoet@nwoet.org. Price valid for RENEWAL LEARN360 contracts signed by 6/30/2022. Please call/email for new LEARN360 contract costs.

Comprehensive Member Learn360 Rates service through June 30, 2023

\$1.25 per student (\$455.00 minimum per building & \$675.00 maximum per building)

Building 1 Name: Elmwood \$1.25 x ADM 1143 = 675.00 (*\$455.00 min., \$675.00 max.*)

Building 2 Name: _____ \$1.25 x ADM _____ = _____ (*\$455.00 min., \$675.00 max.*)

Building 3 Name: _____ \$1.25 x ADM _____ = _____ (*\$455.00 min., \$675.00 max.*)

You may attach a sheet listing additional buildings if needed. Thank You.

Basic & Non-Members: add \$50.00 processing fee per building X _____ buildings = \$ _____

TOTAL LEARN360 STREAMING AMOUNT DUE \$ 675.00

Last update 3.3.2022

\$2228.85 (NWOET contract cost)+\$675.00 (LEARN360 cost)= \$2903.85
TOTAL DUE

EXHIBIT D

ELMWOOD BOARD OF EDUCATION
May 9, 2022

ELMWOOD BOARD OF EDUCATION

May 9, 2022

EXHIBIT E

EXHIBIT E

**EXTRA HOURS
2022-2023**

NAME	BLDG	POSITION	HOURS	STEP
Debbie Bechstein	Elementary - Preschool	Bus Driver	As Needed	Step 6
Christie Kapelka	Elementary - Preschool	Bus Driver	As Needed	Step 9
Penny Osborne	Elementary - Preschool	Bus Driver	As Needed	Step 15
Kim Garner	District	Café	As Needed	Step 6

ELMWOOD BOARD OF EDUCATION

May 9, 2022

EXHIBIT F

EXHIBIT F

ELMWOOD LOCAL SCHOOL DISTRICT Recommendation for Lowest and Best Bids April, 2022		
		Price Per Bus
1 - 72 Passenger, with options, trade in	Cardinal Bus	116,668.00
Total:		116,668.00

BUS BIDS BASE PRICE COMPARISONS - 72 passenger April 2022		
COMPANY	PRODUCT	PRICE
Cardinal (Order Unit)	Bluebird	116,668.00
Cardinal (Stock)	Bluebird	103,910.00
Rush	International	118,093.00