

**Prescribed Medications:**

A physician must sign and provide the needed information in order for prescription medication to be administered at school. The medication administration form needs to be filled out every school year to have medication administered. Also, prescribed medication is to come to school in its original container with the prescription label. Prescribed medication will not be accepted otherwise.

**Non-prescribed Medications:**

A physician must sign and provide the needed information in order for **ALL** over the counter medications administered at school, which includes **cough drops**. The medication administration form needs to be filled out every school year to have medication administered. All over the counter medications are to be provided in the original, unopened container.

**No school employee is authorized to administer any medication unless the proper completed documents have been received.**