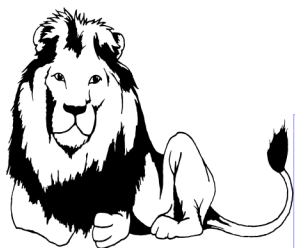


# Elmwood Elementary

7650 Jerry City Road  
Bloomdale, OH 44817  
Phone: 419-655-2583 EXT. 1



Principal  
Gary Dulle  
dullg@elms.net  
419-655-2583  
EXT 301

Secretary  
Rachel Scherley  
scher@elms.net  
419-655-2583  
EXT 300

## Royals

[www.elmwood.k12.oh.us](http://www.elmwood.k12.oh.us)

Connecting  
students to the  
power and  
possibilities of  
learning.

February 9, 2024

Dear Parents:

Thank you for your interest in the **Elmwood Early Childhood Program**. You are receiving with this letter the forms you will need to begin the registration process. All required paperwork must be completed and returned to the Central Office, in its entirety by April 12, 2024, before your child will be considered for enrollment. Your child will not be considered for enrollment until all paperwork is completed and returned. There will be a preschool information meeting on March 13, 2024 at 5:00 p.m. in the auditoria. Completed registration paperwork may be submitted at this meeting as well.

In this packet, you will find the following required forms:

**Final Forms Enrollment Information**  
**PreK Medical Assessment Form and a copy of Immunizations**  
**PreK Dental Form**

For Medical/Dental: Returning students - If not yet due, please provide the appt. date.  
New students - required for consideration for enrollment.

**PreK Tuition Form w/verification of income**  
**Step Up To Quality Program**  
**Early Childhood Education Eligibility Screening Tool**  
**Student Future Goal Planning**

Please complete all of the registration materials above and provide the following items by April 12, 2024:

- **Certified birth certificate** (Must be original - copied at school by us) (New Students Only)
- **Custody papers** (if applicable). A copy of the actual court stamped document if **both** parents named on birth certificate do not reside in the same home.
- **Social Security Card** (Must be original to be copied at school by us) (New Students Only)
- **Verification of Income:** W-2, tax form 1040 or 1040A from previous year, check stub(s) or free or reduced lunch eligibility
- **Proof of Residency**—Dated within the last 30 days
  - \* Purchase Agreement
  - \* Lease or Rental Agreement
  - \* Building Permit (occupancy within 90 days)
  - \* Current Utility Bill—gas, electric, water—showing service address & mailing address in the custodial parents name.
  - \* Residency Affidavit Form—if you are residing as a guest of a district resident.  
Form signed & notarized by both parties along with one of the above proof of residency items in the district resident's name with whom you are residing.
- **Parent's Photo ID**

**Final Forms—New and Returning Students:** Final Forms is an online service that we use for student forms. You will receive an email notification around June 1 stating that Final Forms has opened for the 2024-2025 school year. You will need to log into Final Forms (or create an account if this is your first time) to complete/update and sign each form. Final Forms should be completed by June 14, 2024. Your child is not enrolled until Final Forms and all other required paperwork is complete and submitted to the Central Office. We cannot assign a teacher or set up transportation until Final Forms and all the paperwork is submitted and complete.

Preschool students living **NORTH** of Jerry City Road or whose sitter is **NORTH** of Jerry City Road will attend AM Preschool. They may ride the morning elementary bus route with elementary students and be bussed home with preschool students only.

Preschool students living **SOUTH** of Jerry City Road or whose sitter is **SOUTH** of Jerry City Road will attend PM Preschool. They will be picked up for afternoon preschool with preschool students only and ride the bus home with elementary students.

Please feel free to contact the **Central Office at (419)655-2583** Ext. 342, should you have further questions. We hope that your child will have an excellent educational experience attending Elmwood Local Schools.

Sincerely,

Gary Dulle