

# Elmwood Local Schools Breakfast/Lunch Charge Policy

Here is the policy to address student school lunch charges including limits, parent notifications, and pay back options.

**Who can charge?** All students. However, charging school meals are the exception, and should not become routine.

**What is the limit?** Although the state and the USDA allows school districts the right to refuse to serve a student who exceeds the limit after being notified, we would rather not use this provision for the welfare of the child. **For Elementary students:** we allow them to always charge and receive a ***USDA reimbursable*** breakfast and/or lunch regardless of current account balance. However, the appropriate costs are charged to their account. **For Middle School students:** There is a charge limit of \$30.00 per student, after the student has exceeded the limit, the student's choices may be limited to a peanut butter and jelly graham sandwich, fruit and a milk for the cost of \$1.00. Allergies will be taken into consideration. No other choice of entrees/snacks will be offered or allowed. **Reduced price MS students:** will continue to be allowed to charge for a ***USDA reimbursable*** breakfast and/or lunch only, regardless of account balance. No other choice of entrees/snacks will be allowed. **For High School students:** There is a charge limit of \$25.00 per student, after the student has exceeded the limit, the student's choices may be limited to a peanut butter and jelly graham sandwich, fruit and a milk for the cost of \$1.00. Allergies will be taken into consideration. No other choice of entrees/snacks will be allowed. **Reduced price HS students:** will continue to be allowed to charge for a ***USDA reimbursable*** breakfast and/or lunch only, regardless of account balance. No other choice of entrees/snacks will be allowed.

Note: a student cannot charge snack items or any other ala carte items, once they have exceeded their limit. However, students may purchase any item and/or meal with cash money, regardless what their account balance is.

**How to check your students balance?** A parent or guardian can register with Payforit.net. This will allow you to see the current balance at any time free of charge. Also, for accounts with a balance of \$8.00 or less, we send out email notices two times a week, usually, on Tuesday and Thursday afternoons. Please make sure we have your current email on file.

**How will the records be kept?** Charged sales will be entered by the cashier into the district's automated cafeteria system, PaySchools. When charges are paid back, the student's balance will be updated accordingly.

**How will the monies be collected?** The Elmwood food service program is set up to work most effectively on a pre-payment system. Each student has an account set up into which parents/guardians may send cash, check, or complete online deposits/payments. The process of having money on account, for your student, speeds up the serving time and allows more time for your child to eat. We strongly discourage cash transactions on a daily basis, but, we will accept them. We highly encourage you to use the pre-payment method for your child's account. Please note that checks are easier to trace, than cash, should that become necessary. You may send in a check, with your child, made payable to the Elmwood Cafeteria. Please put your child's PIN on the check. You may also pay via the internet at <https://www.payforit.net>.

Note: Delinquent balances may be referred to the local magistrate for collection and/or to Social Services.